



Southeast Oklahoma Library System

Board Packet
May 19th, 2026 Trustee Meeting
7:00 pm, McAlester Public Library

Prepared by Michael Hull, Executive Director



Southeast Oklahoma Library System
Board of Trustees Meeting
May 19, 2026, 7:00 pm
McAlester Public Library

1. Welcome and Introductions

- 1.01 Call to Order.
- 1.02 Roll call and establishment of a quorum.
- 1.03 Welcome and introduction of guests.
- 1.04 Adoption of agenda.

2. Reports

- 2.01 Executive Director's Report. Michael Hull will update the board regarding staff trainings, outreach, and other developments that may affect library service. (p. 7)
- 2.02 Financial Report. Michael Hull will discuss the status of SEOLS finances and budget. (p. 13)
- 2.03 McAlester Public Library Remodel Oversight Committee Update.

3. Approval of Consent Agenda

- 3.01 Minutes of the March 24, 2026 Meeting of the SEOLS Board of Trustees. (p. 25)
- 3.02 Personnel Report. (p. 29)
- 3.03 Renewal of IT Contract with Sporos Computer Consulting. (p. 31)
- 3.04 Approval of Auditor Engagement Letter. (p. 35)
- 3.05 Acceptance of \$13,500 ELSR Grant from Oklahoma Department of Libraries. (p. 43)
- 3.06 Approval of Implementation of Phase 3 of Herronpalmer's Salary Recommendations. (p. 51)
- 3.07 Approval of Resolution for Schools and Libraries Universal Services (E-Rate) for 2026-27. This resolution authorizes filing of the Form 471 application(s) for funding year 2026-27 and the payment of the applicant's share upon approval of funding and receipt of services. (p. 53)
- 3.08 Approval of Revised Video Surveillance Policy. (p. 55)
- 3.09 Confirmation of Ban of Talihina Customer John Banderet. (p. 57)
- 3.10 Discussion and Consideration of Updates to Board Reserves. (p. 59)
- 3.11 Approval to Accept the \$10,000 Donation from the Carnegie Foundation and Designate its Use toward the McAlester Library Remodel. (p. 61)
- 3.12 Acceptance of Donations to the McAlester Public Library Renovation Project. (p. 63)

4. Items for Board Action or Strategic Discussion

- 4.01 Discussion and Consideration of Revised FY 2026 Budget. (p. 67)
- 4.02 Discussion and Consideration of FY 2027 Budget. (p. 69)
- 4.03 Discussion and Consideration of FY 2027 SEOLS Scholarships Budget. (p. 71)
- 4.04 Discussion and Consideration of Purchase of Courier Van and Two Passenger Vehicles. (p. 73)
- 4.05 Discussion and Consideration of Purchase of Gazebo for Coalgate Library. (p. 89)
- 4.06 Discussion of McAlester Public Library Fundraising with Possible Action to Extend SEOLS' Pledge. (p. 91)
- 4.07 Discussion and Consideration of Latimer County Imagination Library Proposal. (p. 93)
- 4.08 Discussion and Consideration of Copier Leases and Maintenance Agreements. (p. 95)
- 4.09A Pursuant to 25 O.S. §307(B)(1), Consider Convening in Executive Session for the Purpose of Discussing the Executive Director's Performance Review and Contract. (p. 117)
- 4.09B Consideration to Exit Executive Session.
- 4.09C Consideration of Executive Director's Contract.

5. Other Business

- 5.01 New Business.
- 5.02 Comments from the public: members of the public speaking to the Board shall be limited to five minutes per speaker or 15 minutes total with time pro-rated among speakers per SEOLS bylaws.

6. Adjournment

- 6.01 Adjournment of meeting.

7. Annual Meeting of the Board

- 7.01 Call to Order.
- 7.02 Nominating Committee's Report.
- 7.03 Nominations from the Floor.
- 7.04 Election of Officers for FY 2025.
- 7.05 Recognition of Retiring Board Members.
- 7.06 Adjournment.



Executive Summary
Tuesday, May 12th, 2026

This month's meeting will be held at the McAlester Public Library. Please find below summaries of non-routine consent agenda items and each action/discussion item. Any trustee may request that an item in the consent agenda (3.XX) be removed for broader discussion and action.

3.03 Renewal of IT Contract with Sporos Computer Consulting.

Sporos has not increased their rates for us. New software we recently purchased will allow them to do more work and respond faster to many of our IT requests without travel, resulting in greater savings for them next year.

3.04 Approval of Auditor Engagement Letter.

Approval of this letter will confirm that Furrh and Associates will again conduct our audit this August. SEOLS is required to receive a governmental audit annually.

3.05 Acceptance of \$13,500 ELSR Grant from Oklahoma Department of Libraries.

Our policies require the Board to accept any donation or grant greater than \$5,000. Details regarding this grant are included within your packet.

3.06 Approval of Implementation of Phase 3 of Herronpalmer's Salary Recommendations.

We are ready to fully fund and implement our current compensation structure. This final phase will bring all remaining employees to their calculated "time-in-place" recommended salary as proposed by Herronpalmer.

3.07 Approval of Resolution for Schools and Libraries Universal Services (E-Rate) for 2026-27. This resolution authorizes filing of the Form 471 application(s) for funding year 2026-27 and the payment of the applicant's share upon approval of funding and receipt of services.

This resolution affirms SEOLS' commitment to pay any portion of our Internet circuits not funded by e-rate. E-rate pays for 80% of these circuits. The remaining 20% will be paid through the Oklahoma Universal Service Fund. SEOLS will only need to pay if OUSF does not fund the other 20% for some reason.

3.08 Approval of Revised Video Surveillance Policy.

The revisions to this policy come recommended by the Operating Policies Committee.

3.09 Confirmation of Ban of Talihina Customer John Banderet.

A copy of the ban letter and incident reports are included for your consideration.

3.10 Discussion and Consideration of Updates to Board Reserves.

The Budget Committee recommends these changes to the board reserves.



3.11 Approval to Accept the \$10,000 Donation from the Carnegie Foundation and Designate its Use toward the McAlester Library Remodel.

SEOLS policy requires the Board to formally accept any donation greater than \$5,000. Furthermore, I request the Board to designate these funds toward the McAlester remodel.

3.12 Acceptance of Donations to the McAlester Public Library Renovation Project.

SEOLS policy requires the Board to formally accept any donation greater than \$5,000. We received two such donations since our March meeting.

4.01 Discussion and Consideration of Revised FY 2026 Budget.

The Budget Committee recommends a few budget amendments to reflect our income and expenses as we near the year's end. A separate packet that contains information about the budget and how the numbers were constructed is included separately with your board packet.

4.02 Discussion and Consideration of FY 2027 Budget.

The Budget Committee has also reviewed and recommend the FY 2027 budget included in this packet. A separate packet that contains information about the budget and how the numbers were constructed is included separately with your board packet.

4.03 Discussion and Consideration of FY 2027 SEOLS Scholarships Budget.

When we meet next in July it will be time to consider scholarship applications. The Personnel Committee will require that the Board have set a budget for this year's scholarships prior to making their recommendations.

4.04 Discussion and Consideration of Purchase of Courier Van and Two Passenger Vehicles.

We most certainly need to consider replacing our courier van, which has over 375,000 miles on it. In addition, I am proposing adding two more passenger vehicles to our fleet to assist with staff travel and reduce the amount of mileage claims SEOLS pays.

4.05 Discussion and Consideration of Purchase of Gazebo for Coalgate Library.

For several years now we have discussed the possibility of installing a gazebo for outside programs at the Coalgate library. This year Coal County has finished obtaining the property needed for this project, and a quote for the project is presented this month for your consideration.

4.06 Discussion of McAlester Public Library Fundraising with Possible Action to Extend SEOLS' Pledge.

I do not expect any action or commitment from the Board this month, or feel one is needed, but it is important that we take some time to fully discuss the status of the McAlester remodel's fundraising.

4.07 Discussion and Consideration of Latimer County Imagination Library Proposal.

Please find included this month a proposal from trustee Cheryl Wood-Myers to use part of a designated board reserve for the Latimer County Imagination Library. Management fully supports this request.



4.08 Discussion and Consideration of Copier Leases and Maintenance Agreements.

It is time to review our copier leases. Our current provider, Miller Office Equipment, has proposed a refinance of most of our current equipment and combining of our four leases. We also have obtained a quote from OMEcorp to replace the majority of our machines.

4.09 Discussing the Executive Director's Performance Review and Contract.

I have separately included a self-evaluation that includes my accomplishments as well as areas of improvement and projects that I should work on this next year. I look forward to receiving your feedback and recommendations.



Reports



2.01 Executive Director's Report

2.02 Financial Report

2.03 McAlester Public Library Remodel Oversight Committee Update.



Executive Director's Report May 12th, 2026

We have a full agenda this month with some heavy items including two budgets, vehicle purchase requests, and my annual review and contract discussion. Even if you can't get to them before this month's meeting, please be sure to read the conference reports that are included as addendums to your packet; I know it's a lot of reading, but I believe you'll be impressed with everything that our staff have learned and plan to implement in their home libraries. I hope to see you all in McAlester next week.

Coal County and Coalgate Utilities

I recently met with the Coalgate city manager to discuss whether or not the City of Coalgate will continue its support of the library utilities in FY 2027. The city council members are certainly split on their support of the library. It doesn't help that the county commissioners, who own the building, have completely blocked the possibility of installing solar panels on the building. Still, the city manager feels confident that she's identified an entity that will support half of the utilities and that this will make it hard for the council not to vote to support the other half. She also felt very encouraged that the bills this past year have not been too high, for which we can thank the county for installing new LED lights.

Pittsburg County TID District (Data Center)

A company called Iren is planning to build a data center in southern Pittsburg or northern Atoka County. They prefer to start in Pittsburg County, just south of Kiowa near the county line. As is typical for this kind of development, Iren is seeking a tax rebate incentive to make it more affordable to build. They therefore initiated talks with the county to develop a Tax Increment District (TID). TIDs propose diverting a set amount of new growth in property tax within a specific area toward developers over a set number of years with the local area and taxing districts benefitting from increased property values in the surrounding areas and incredibly higher property tax on the district property at the end of the TID period. The law allows for great flexibility and customization of these agreements' structure.

Because TIDs affect ad valorem, the executives of all affected taxing districts are by law appointed to the TID committee. Members of this committee included Commissioner Mike Haynes of Pittsburg County as chair, and the leaders of the Kiowa school, Kiamichi Technology Center, and of course myself representing SEOLS. We began meeting in the late fall to develop an agreement.

The agreement that the TID committee finalized in April now goes to two public hearings and then to the county commissioners of Pittsburg County for approval. After approval by the county, each of the taxing districts' governing bodies will be asked to consider the agreement. While the agreement will require a majority of the taxing districts' approval to pass, it can be vetoed by Kiowa Public Schools. If it received a majority of the taxing districts' approval, including Kiowa Public Schools, the agreement becomes official and any taxing district that did not approve the agreement will not share its ad valorem growth with Iren as a rebate. Of course, if Iren does not feel their financial incentive is strong enough because some entities do not participate, they are not required to follow through on their construction plans.

The proposed data center consists of four phases, the first two of which Iren has indicated they strongly plan to complete. Each phase would consist of \$25 billion in construction. To clarify, that is \$25 billion, not million. The tax abatement increases for how many megawatts is energized. Once they reach their goal of greater than 550 MW, the abatement for Iren would be 85%. This means that the taxing districts

would receive 15% of the new ad valorem taxes on the property, or more if the project has not reached the 550 MW energized goal. For SEOLS, 15% would mean an additional \$1 million in collections per year for each phase completed in Pittsburg County. While this property value would depreciate, Iren has stated that the need to upgrade equipment every 5-6 years will ensure that the drop off in tax collections will be minimum. This latter point cannot be counted on, so taxing districts would be wise to consider taxes received from this property as special project or reserve funds, similarly to how taxing districts in western Oklahoma account for windmill-generated ad valorem. In addition to increased ad valorem, Iren would make annual community betterment payments of \$200,000 a year that is controlled by the involved taxing entities.

The proposed data center, per the agreement, is a closed loop system water cooling system. As a closed loop system, the highest water consumption comes at installation. After installation, the tanks simply need to be topped off from time to time. There is sufficient water in this area to meet this need, and if the area ever encounters water scarcity, such as a major drought, Iren can import water from other areas like they have done on other projects in drier parts of the country. A representative from PSO informed the committee that they have more than sufficient power capacity for this plant and that Iren and Iren alone would pay for their consumption of energy. Energy rates will not go up for other customers because of this project. For times when the power grid might be near capacity, Iren would use diesel generators to give PSO more capacity for local consumers.

I voted to approve this agreement last month. The biggest concerns citizens seem to have with these projects center around water use and electricity. I feel that Iren and the agreement as written address these potential problems. As the data center will be built near an existing power plan, I also feel any complaints regarding noise or appearance for the site are exaggerated. But the largest reason I voted yes is that from a business perspective we cannot risk losing this project to another county that is not in our system. Besides the increased tax revenue, this data center will bring in many high paying jobs to the area, and not only during the construction period. And with attacks to our ad valorem base coming to the November ballot, we have a need to fight any potential loss to our revenue we might see in the coming years.

I expect this agreement to be approved by the county in June and ready for the SEOLS board to consider in our July meeting.

Stigler Drain Issues

On March 30th Stigler Manager Tracy Allred arrived at work to find that over the weekend the drain in the library's server closet had backed up. The city was already working on the cause, but had not yet notified her of the problem. We lost a few boxes of older program materials that was no real loss, a few carpet squares, and Tracy's desk. Thanks to help from Sporos, everything else was moved in time to prevent additional damage and loss. While we did have to Tracy a new desk, the cost was under \$2,000 and there was no need for us to file an insurance claim.

Advocacy

The state legislature is set to end session this week and for libraries there has been good news and bad news. We had many concerns regarding SB1250 and its broad attempt to ban written and visual depictions of sex and nudity in public school libraries. As written, we feel this would have banned art books, science books, and even the Bible, not to mention numerous works of fiction. This bill died in the House.

Ad valorem reform was a major topic for this year's legislators. Two items were passed that we are closely monitoring. SQ 843 would send to voters a constitutional amendment to eliminate property tax on homesteads. The Oklahoma Library Association has joined a coalition fighting this question with the state supreme court. SJR 39 is going to voters in November and, if passed, will reduce the maximum annual growth in taxable value from 3% to 1.75% for homestead and agricultural property and from 5% to 4% for all other property. If passed, this would hinder our ability to keep up with inflation, but it might be even more impactful for public schools and county government. We will discuss this state question further in our July board meeting.

I took groups to the state capital twice in April. April 8th was our annual "Pie Day," organized by the Oklahoma Library Association. For this event OLA purchased pie to deliver to each legislators office in addition producing handouts on library services. On the 29th a different group accompanied me for the first "Library Day." At Library Day our team set up a table to demonstrate the STEM activities we teach kids. We were also able to park the bookmobile in front of the capital all day. We believe both days were huge successes, and I great appreciate Shannon Grice, Lacey Sudderth, Mona Goodrich, Sunshine Blassingame, Amanda Zaccaro, and Stan Yount for their help with these days.

OLA, TLA and PLA Conferences

March and April are full of conference events. The report addendums mailed with your packet will share the highlights of what we learned. At the Public Library Association Conference, I and my counterparts from SOLS and WPLS presented a management session titled Highway to Hell. About 450 librarians attended our session. Because it proved popular in a pre-conference survey, we presented a live virtual encore of this session this next day with 150 live participants.

Accelerated Public Library Academy

We started our second year of accelerated library certification classes in April. In the fall, we will have sent all of our full-time staff through this program and the majority of our part-time staff through this program. It is an incredible opportunity for our staff, exposing them to other library environments and other library peers.

Spring In-Service Meeting

Broken Bow Public Library hosted our spring in Service on April 13th. Our spotlight sessions focused on the use of AI and how ad valorem funding works for SEOLS and other entities in Oklahoma.

Stigler Shelving

L&M Furniture made an error in processing the order for Stigler's shelving. As a result, the earliest it could arrive would be mid-June. Because of our busy Summer Reading Program schedule in June, we have postponed delivery of the shelving until July.

Coalgate Restrooms

Crossland Construction completes the updates of Coalgate Public Library's restrooms this week. They have replaced the drains, sinks, toilets, paper dispensers, and divider walls. In the hallway, they fixed and replaced the water fountains.

McAlester Remodel

We have set a new, still tentative, Grand Opening date of August 6th for the McAlester Public Library. A number of issues caused this delay. The crews digging lines for utilities encountered quite a bit of rock a couple months ago, the recently completed north retaining wall took about three weeks longer to build than expected, and the playground equipment for the west side of the building will not be delivered until late June.

Though we do not consider any of these setbacks major, and we possibly could have still made our original July 9th grand opening target date, after discussions with the architect and construction manager, we decided it would serve the community best not to rush the project and to ensure all phases of the project were 100% complete before opening the doors. While we are still not ready to send out invitations, we feel extremely confident about the new August date. To ensure we meet this deadline, Crossland has sent a new site manager and more workers to the site.

Recent milestones include pouring the concrete for the learning stairs and balcony, completion of both the north and east retaining walls, pressurization of the fire suppression system, first coats of paint, tilework in the bathrooms, installation of ceiling grid, installation of lights on the main level, and the majority of work completed on the elevator.

The project also experienced a few complications that have also factored into the changed opening date. The glass walls of the first level were installed, but not seals and therefore had to be taken out. This week the crews should be reinstalling the glass. A storm several weeks back blew water in on the north side, causing mold in the new sheetrock. That sheetrock has been torn out and the architect is bringing an environmental specialist to ensure all contamination has been removed.

This month we expect the activation of the HVAC, infilling of dirt around the retaining walls, and the installation of new glass. It's been a long journey since we started in January of 2025, but we see the daylight at the end of the tunnel and cannot wait to share this space with the community.

Wister Front Door Improvements

Last year we received a donation for improvements at the Wister Public Library. The biggest issue facing the library has been flooding of the street entrance during heavy rain storms. It happens that the donor is an engineer, and he came to the library and took measurements and developed a plan to work on the sidewalk that he pitched to the city council. They approved the work and, based on what we've seen after some recent storms, the flooding issue is fixed.

Southern Bookmobile

We are still waiting to close on our property. The seller's attorney determined that two parties were not included in the quiet title proceedings whose interests need to be addressed. They have since been working with the attorney to discuss next steps and develop a plan. Our realtor is certain this is merely a delay and not a reason to be concerned that we will be able to close on the property. Thankfully, it will be at least nearly a year before we want to move forward with any actual construction on the property.

Late Night Poteau Guest

For your amusement, I thought you would enjoy video of a guest outside the Poteau library that made the Fort Smith news.

<https://www.facebook.com/share/v/1BnrZ8eh3K/?mibextid=87OH41>

Talihina Break In

On the evening of Saturday, April 25th, Talihina manager Briel Moore responded to a call from the Talihina police. A man had broken glass to gain access and was looking at pornography on one of the computers. The police arrested the man while the city replaced the glass that same night.

Closings

- March 26th: Spiro Public Library closed for staff illness
- April 10th: Hartshorne Public Library closed for water outage
- April 24th: Closed Coalgate early for inclement weather
- May 8th: Closed Spiro early for family emergency

Other Activities:

March 26th: Managers meeting held in Hartshorne.

March 31st – April 4th: Attended the Public Library Association conference in Minneapolis.

April 8th: Virtually attended OLA Endowment Committee meeting.

April 9th: OLA Pie Day at the state capital.

April 10th: Site visits to Idabel and Broken Bow Public Libraries.

April 13th: In-service meeting held at Broken Bow Public Libraries.

April 15th: Attended OLA virtual Conference Planning Committee Meeting.

April 17th: Held virtual OLA executive board meeting.

April 17th: Site visit to Heavener Public Library.

April 20th: Met with McAlester Public Library oversight committee.

April 21st: Met with Tax Increment District committee.

April 24th – 25th: Presented at Tahlequah Accelerated Public Library Certification class.

April 27th: Site visit to McAlester Public Library.

April 28th: Attended owner's meeting for McAlester Public Library remodel.

April 29th: Attended Library Day at the state capital.

April 30th: Site visits in Talihina and Hartshorne.

May 1st: Attended virtual meeting of the Oklahoma Library Association's advocacy committee.

May 4th: Site visit at Coalgate and visit with Coalgate city manager.

May 5th: Met with SEOLS budget committee.

May 6th: Conducted site visit at Choctaw Convention Center in Durant for OLA sites committee.

May 11th: Met with McAlester Library Oversight committee.

Scheduled Activities

May 14th: Site visits at Arkoma and Spiro.

May 15th: Site visits at Quinton and Stigler.

May 15th: Held virtual meeting of the OLA executive committee.

Financial Report
Tuesday, May 12, 2026

In our March meeting, I reported that we were monitoring our checking account for fraudulent activity. Unfortunately, another fraudulent check came through last month. We are now starting the process of opening a new bank account. It may take up to two months to fully transfer all activity and close the current account.

2.02A Ad Valorem

In April we met our budget goal for the year. Year-to-date, collections are up nearly 2%. For the proposed revised budget this month, we have adjusted this line accordingly.

2.02B Budget vs Actual (analysis provided by Business Analyst Ryan Ward)

Human Resources

This line item is currently over budget due to several additional costs that were not included in the original FY 2026 budget. Adjustments will be made in FY 2026 Revised Budget #2, including:

- \$5,000 to cover scholarships approved by the Board for the Spring 2026 semester
- \$2,500 for staff background checks
- \$2,288 for a new Paycom feature that automatically synchronizes employee 401(k) deferral changes from Empower into Paycom

These additions temporarily place the line item over budget but will be corrected in the revised budget.

Utilities

Utility expenses are currently over budget due to costs associated with the temporary McAlester Public Library location at Edmond Doyle Elementary School. Year-to-date utility expenses for this location total \$13,982.29.

These expenses will be addressed in FY2026 Revised Budget #2. As they are directly related to the library renovation project, they will be offset by designated renovation donation funds.

Insurance Expense

This line item exceeds the current budget primarily due to the purchase of Builder's Risk Insurance for the McAlester Public Library renovation project, totaling \$21,102.25. This includes \$13,448.25 for coverage from July 1, 2025 through March 24, 2026, and \$7,654 for coverage from March 25, 2026 through June 30, 2026.

Additional insurance amendments included coverage for computer equipment at several reading centers, totaling \$5,687.

These costs will be addressed in FY2026 Revised Budget #2 and offset by McAlester renovation donation funds where applicable.

Furniture & Equipment

This line item exceeds the current budget due to a 50% deposit for furniture for the McAlester Public Library grand opening, totaling \$57,243.53 as of March 2026.

Under the organization's capitalization policy, items must cost \$1,000 or more to be capitalized; therefore, certain items were expensed rather than capitalized.

These costs will be incorporated into FY 2026 Revised Budget #2 and will be offset by renovation donation funds.

Audit

Audit expenses have increased significantly compared to the prior year. The original FY 2026 budget anticipated lower costs following completion of the Coalgate audit; however, costs associated with our current auditor, Furrh, have risen beyond expectations.

The budget for this line item will be increased in FY 2026 Revised Budget #2 to reflect the updated audit costs.

2.02C Investments

There has been no major changes to our investments since our last meeting.

2.02D Accountant's Compilation Report, Financial Statements, and Transactions

If you would like to request a paper copy of these reports, please contact my office. The links below will take you to PDFs of each report.

January 2026: <https://drive.google.com/file/d/1h6V7U8WRoNdqBt3nii-X4mI8zaWoA41m/view?usp=sharing>

February 2026: <https://drive.google.com/file/d/1tjmpOrxSUPoAge5OYgpEkM-yOblceLzF/view?usp=sharing>

March 2026:

<https://drive.google.com/file/d/1eqLJXeqcrIwx7KtMuXZupccG1thG2FSX/view?usp=sharing>

Year-to-Date Ad Valorem Report
July 1st, 2025 - April 30th, 2026

	FY 2025	FY 2026	YTD Variance	
	Amount Received YTD	Amount Received YTD	\$	%
Choctaw	\$ 360,696.26	\$ 385,099.54	\$ 24,403.28	6.77%
Coal	\$ 754,924.81	\$ 663,278.31	\$ (91,646.50)	-12.14%
Haskell	\$ 310,860.64	\$ 320,536.20	\$ 9,675.56	3.11%
Latimer	\$ 306,720.07	\$ 304,747.63	\$ (1,972.44)	-0.64%
LeFlore	\$ 1,243,295.02	\$ 1,348,540.47	\$ 105,245.45	8.47%
McCurtain	\$ 1,678,546.94	\$ 1,812,022.65	\$ 133,475.71	7.95%
Pittsburg	\$ 1,873,037.83	\$ 1,823,032.93	\$ (50,004.90)	-2.67%
Total	\$ 6,528,081.57	\$ 6,657,257.73	\$ 129,176.16	1.98%

	YTD Budget	Actual	\$	%
Choctaw	\$ 362,611.33	\$ 385,099.54	\$ 22,488.21	6.20%
Coal	\$ 554,877.02	\$ 663,278.31	\$ 108,401.29	19.54%
Haskell	\$ 298,944.77	\$ 320,536.20	\$ 21,591.43	7.22%
Latimer	\$ 282,300.88	\$ 304,747.63	\$ 22,446.75	7.95%
LeFlore	\$ 1,266,777.46	\$ 1,348,540.47	\$ 81,763.01	6.45%
McCurtain	\$ 1,697,258.11	\$ 1,812,022.65	\$ 114,764.54	6.76%
Pittsburg	\$ 1,735,831.56	\$ 1,823,032.93	\$ 87,201.37	5.02%
Total	\$ 6,198,601.13	\$ 6,657,257.73	\$ 458,656.60	7.40%

	Budget for Fiscal Year	July - April Collections	\$	%
Choctaw	\$ 383,878.00	\$ 385,099.54	\$ 1,221.54	0.32%
Coal	\$ 572,064.00	\$ 663,278.31	\$ 91,214.31	15.94%
Haskell	\$ 316,053.00	\$ 320,536.20	\$ 4,483.20	1.42%
Latimer	\$ 292,593.00	\$ 304,747.63	\$ 12,154.63	4.15%
LeFlore	\$ 1,433,599.00	\$ 1,348,540.47	\$ (85,058.53)	-5.93%
McCurtain	\$ 1,762,834.00	\$ 1,812,022.65	\$ 49,188.65	2.79%
Pittsburg	\$ 1,815,040.00	\$ 1,823,032.93	\$ 7,992.93	0.44%
Total	\$ 6,576,061.00	\$ 6,657,257.73	\$ 81,196.73	1.23%

Budget vs. Actual Report Notes

Human Resources

This line item is currently over budget due to several additional costs that were not included in the original FY 2026 budget. Adjustments will be made in FY 2026 Revised Budget #2, including:

- \$5,000 to cover scholarships approved by the Board for the Spring 2026 semester
- \$2,500 for staff background checks
- \$2,288 for a new Paycom feature that automatically synchronizes employee 401(k) deferral changes from Empower into Paycom

These additions temporarily place the line item over budget but will be corrected in the revised budget.

Utilities

Utility expenses are currently over budget due to costs associated with the temporary McAlester Public Library location at Edmond Doyle Elementary School. Year-to-date utility expenses for this location total \$13,982.29.

These expenses will be addressed in FY2026 Revised Budget #2. As they are directly related to the library renovation project, they will be offset by designated renovation donation funds.

Insurance Expense

This line item exceeds the current budget primarily due to the purchase of Builder's Risk Insurance for the McAlester Public Library renovation project, totaling \$21,102.25. This includes \$13,448.25 for coverage from July 1, 2025 through March 24, 2026, and \$7,654 for coverage from March 25, 2026 through June 30, 2026.

Additional insurance amendments included coverage for computer equipment at several reading centers, totaling \$5,687.

These costs will be addressed in FY2026 Revised Budget #2 and offset by McAlester renovation donation funds where applicable.

Furniture & Equipment

This line item exceeds the current budget due to a 50% deposit for furniture for the McAlester Public Library grand opening, totaling \$57,243.53 as of March 2026.

Under the organization's capitalization policy, items must cost \$1,000 or more to be capitalized; therefore, certain items were expensed rather than capitalized.

These costs will be incorporated into FY 2026 Revised Budget #2 and will be offset by renovation donation funds.

Audit

Audit expenses have increased significantly compared to the prior year. The original FY 2026 budget anticipated lower costs following completion of the Coalgate audit; however, costs associated with our current auditor, Furrh, have risen beyond expectations.

The budget for this line item will be increased in FY 2026 Revised Budget #2 to reflect the updated audit costs.

	July 2025-April 2026				July 2025-June 2026		
	Actual	Budget	over Budget	% of Budget	Budget	over Budget	% of Budget
Income							
40000 Ad Valorem Taxes							
40100 Choctaw County	385,099.54	362,611.33	22,488.21	106.20%	383,878.00	1,221.54	100.32%
40200 Coal County	663,278.31	554,877.02	108,401.29	119.54%	572,064.00	91,214.31	115.94%
40300 Haskell County	320,536.20	298,944.77	21,591.43	107.22%	316,053.00	4,483.20	101.42%
40400 Latimer County	304,747.63	282,300.88	22,446.75	107.95%	292,593.00	12,154.63	104.15%
40500 LeFlore County	1,348,540.47	1,266,777.46	81,763.01	106.45%	1,433,599.00	-85,058.53	94.07%
40600 McCurtain County	1,812,022.65	1,697,258.11	114,764.54	106.76%	1,762,834.00	49,188.65	102.79%
40700 Pittsburg County	1,823,032.93	1,735,831.56	87,201.37	105.02%	1,815,040.00	7,992.93	100.44%
Total 40000 Ad Valorem Taxes	\$ 6,657,257.73	\$ 6,198,601.13	\$ 458,656.60	107.40%	\$ 6,576,061.00	\$ 81,196.73	101.23%
41000 State of Oklahoma (State Aid)	87,279.00	88,418.00	-1,139.00	98.71%	88,418.00	-1,139.00	98.71%
42000 Interest Income	84,973.77	41,698.63	43,275.14	203.78%	60,000.00	24,973.77	141.62%
42001 MC-Renovation Interest Income	110,294.95		110,294.95			110,294.95	
42002 MC-Renovation Interest Income prior to 7/1/25	-82,311.20		-82,311.20			-82,311.20	
Total 42000 Interest Income	\$ 112,957.52	\$ 41,698.63	\$ 71,258.89	270.89%	\$ 60,000.00	\$ 52,957.52	188.26%
43900 Fees and Charges	60,550.81	47,442.91	13,107.90	127.63%	57,450.00	3,100.81	105.40%
44000 Donations (Designated)		0.00	0.00		0.00	0.00	
44007 CO-Coal County Public Library Utilities	7,000.00		7,000.00			7,000.00	
44008 WS-Raines Family Foundation	5,000.00		5,000.00			5,000.00	
44021 Stigler Public Library Carpet and Paint	17,218.29		17,218.29			17,218.29	
44085 McAlester Public Library building project	5,448,696.39		5,448,696.39			5,448,696.39	
44086 McAlester Public Library building project prior to 7/1/25	-4,119,156.99		-4,119,156.99			-4,119,156.99	
Total 44000 Donations (Designated)	\$ 1,358,757.69	\$ 0.00	\$ 1,358,757.69		\$ 0.00	\$ 1,358,757.69	
44100 Donations(Branch Discretionary)	12,410.37	8,728.61	3,681.76	142.18%	10,000.00	2,410.37	124.10%
44200 Grant Income	0.00	56,260.84	-56,260.84	0.00%	67,513.00	-67,513.00	0.00%
44240 ODL-Conference Grants	3,705.85		3,705.85			3,705.85	
44298 DIGNAV Grant	44,905.63		44,905.63			44,905.63	
Total 44200 Grant Income	\$ 48,611.48	\$ 56,260.84	-\$ 7,649.36	86.40%	\$ 67,513.00	-\$ 18,901.52	72.00%
47000 Erate	12,678.39		12,678.39			12,678.39	
Total Income	\$ 8,350,502.99	\$ 6,441,150.12	\$ 1,909,352.87	129.64%	\$ 6,859,442.00	\$ 1,491,060.99	121.74%
Expenses							
50000 Payroll Expenses							
50100 Salaries	2,577,142.39	2,609,398.57	-32,256.18	98.76%	3,065,242.00	-471,346.99	84.62%
50101 Salaries to DIGNAV	-31,722.89		-31,722.89			-31,722.89	
50300 FICA/Medi Expense	197,379.39	200,857.22	-3,477.83	98.27%	237,861.00	-39,200.53	83.52%
50301 FICA/Medi Expense to DIGNAV	-2,361.13		-2,361.13			-2,361.13	
50400 Unemployment Tax	17,787.06	18,087.17	-300.11	98.34%	20,432.00	-6,463.30	68.37%
50401 Unemployment Tax to DIGNAV	-186.35		-186.35			-186.35	
50500 Worker's Comp Insurance	12,348.81	36,064.26	-23,715.45	34.24%	43,863.00	-31,514.19	28.15%
50600 Retirement Fund Contribution	330,130.62	328,944.34	1,186.28	100.36%	400,921.00	-68,631.57	82.88%
50601 Retirement Fund Contribution to DIGNAV	-4,441.22		-4,441.22			-4,441.22	
51000 Health/Life Ins Benefits	346,718.98	352,707.19	-5,988.21	98.30%	424,745.00	-44,314.18	89.57%
51001 Health/Life Ins Benefits to DIGNAV	-6,086.24		-6,086.24			-6,086.24	
51100 Health Insurance Compensation	42,459.31	42,459.34	-0.03	100.00%	53,597.00	-10,892.37	79.68%
Total 50000 Payroll Expenses	\$ 3,479,168.73	\$ 3,588,518.09	-\$ 109,349.36	96.95%	\$ 4,246,661.00	-\$ 717,160.96	83.11%
55000 Public and Technical Services							
55100 Maintenance Contracts	135,000.00	137,484.72	-2,484.72	98.19%	165,000.00	-30,000.00	81.82%
55300 Outreach	957.34	3,601.00	-2,643.66	26.59%	3,601.00	-2,643.66	26.59%
55400 Special Programs & Supplies	53,829.41	94,259.92	-40,430.51	57.11%	136,250.00	-77,945.59	42.79%
Total 55000 Public and Technical Services	\$ 189,786.75	\$ 235,345.64	-\$ 45,558.89	80.64%	\$ 304,851.00	-\$ 110,589.25	63.72%

60000 Operating Expenses							
60100 Human Resources	64,291.07	58,899.02	5,392.05	109.15%	71,216.00	-4,829.87	93.22%
60300 Utilities	10,993.14	17,619.06	-6,625.92	62.39%	21,000.00	-10,006.86	52.35%
60301 Utilities - Edmond Doyl School	13,982.29		13,982.29			13,982.29	
Total 60300 Utilities	\$ 24,975.43	\$ 17,619.06	\$ 7,356.37	141.75%	\$ 21,000.00	\$ 3,975.43	118.93%
60400 Telephone Expense	25,030.16	26,080.19	-1,050.03	95.97%	31,320.00	-3,954.71	87.37%
60500 Continuing Education	20,976.69	43,712.11	-22,735.42	47.99%	45,440.00	-24,463.31	46.16%
60600 Postage & Box Rent	18,468.59	25,306.93	-6,838.34	72.98%	30,460.00	-11,991.41	60.63%
60700 Board Travel	11,761.19	15,250.94	-3,489.75	77.12%	20,000.00	-8,238.81	58.81%
60800 Employee Travel	67,009.82	87,258.16	-20,248.34	76.79%	96,436.00	-28,078.23	70.88%
60801 Employee Travel to DIGNAV	-85.15		-85.15			-85.15	
60900 Vehicle	30,537.00	34,352.94	-3,815.94	88.89%	40,875.00	-10,180.40	75.09%
61000 Equipment Rental & Repair	75,207.70	75,357.99	-150.29	99.80%	82,080.00	-6,872.30	91.63%
61200 Property Maintenance		8,000.00	-8,000.00	0.00%	8,000.00	-8,000.00	0.00%
61300 Insurance Expense	80,057.46	44,692.65	35,364.81	179.13%	55,229.00	24,828.46	144.96%
61301 Insurance Expense prior to 7/1/25	-17,931.00		-17,931.00			-17,931.00	
61400 System Supplies	36,919.25	44,920.55	-8,001.30	82.19%	55,800.00	-18,880.75	66.16%
61700 Reading Center Equipment	5,562.55	6,147.00	-584.45	90.49%	8,000.00	-2,437.45	69.53%
61800 Advertising and Marketing	39,675.43	57,963.16	-18,287.73	68.45%	60,917.00	-21,241.57	65.13%
61801 OLA Leadership Retreat Sponsorship	1,842.27		1,842.27			1,842.27	
61802 OLA Conference Sponsorship	14,838.17		14,838.17			14,838.17	
Total 61800 Advertising and Marketing	\$ 56,355.87	\$ 57,963.16	-\$ 1,607.29	97.23%	\$ 60,917.00	-\$ 4,561.13	92.51%
61900 Memberships	6,133.00	9,619.16	-3,486.16	63.76%	11,507.00	-5,374.00	53.30%
62000 Furniture & Equipment	30,322.81	38,075.12	-7,752.31	79.64%	39,625.00	-9,302.19	76.52%
62001 Furniture & Equipment - McAlester							
Renovation	57,243.53		57,243.53			57,243.53	
Total 62000 Furniture & Equipment	\$ 87,566.34	\$ 38,075.12	\$ 49,491.22	229.98%	\$ 39,625.00	\$ 47,941.34	220.99%
62100 Audit	34,079.88	29,166.94	4,912.94	116.84%	30,000.00	4,079.88	113.60%
62200 Revaluation Fees	142,623.00	140,969.00	1,654.00	101.17%	140,969.00	1,654.00	101.17%
62300 Internet Fees	6,848.71	8,772.52	-1,923.81	78.07%	10,791.00	-3,942.29	63.47%
62500 Computer Equipment & Software	73,449.25	96,867.00	-23,417.75	75.82%	116,867.00	-43,417.75	62.85%
62600 Automation Support	37,426.50	45,453.81	-8,027.31	82.34%	55,000.00	-17,573.50	68.05%
62800 Professional Fees	153,618.42	132,642.57	20,975.85	115.81%	156,778.00	3,397.56	102.17%
62801 Professional Fees prior to 7/1/25	-3,503.00		-3,503.00			-3,503.00	
62900 Miscellaneous Expense	676.84	1,365.05	-688.21	49.58%	1,440.00	-763.16	47.00%
62901 Miscellaneous Expense prior to 7/1/25	-204.36		-204.36			-204.36	
64300 Wi-Fi Center Internet	3,512.64	3,277.63	235.01	107.17%	4,044.00	-531.36	86.86%
Total 60000 Operating Expenses	\$ 1,041,363.85	\$ 1,051,769.50	-\$ 10,405.65	99.01%	\$ 1,193,794.00	-\$ 139,937.27	88.28%
63000 Branch Information Materials							
63000 Branch Information Materials	231,284.21	312,868.34	-81,584.13	73.92%	437,000.00	-201,641.12	53.86%
62400 Bibliographic Services	50,153.53	65,448.44	-15,294.91	76.63%	70,586.00	-20,081.47	71.55%
63100 Downloadable Materials	111,119.76	123,012.11	-11,892.35	90.33%	145,032.00	-32,946.37	77.28%
63300 Outreach Materials-Reading Ctr	4,300.96	10,835.02	-6,534.06	39.69%	15,000.00	-10,699.04	28.67%
63500 Online Information	95,472.18	121,086.93	-25,614.75	78.85%	143,479.00	-48,006.82	66.54%
Total 63000 Branch Information Materials	\$ 492,330.64	\$ 633,250.84	-\$ 140,920.20	77.75%	\$ 811,097.00	-\$ 313,374.82	61.36%
64000 Designated Donation Expense							
64007 CO-Coal County Public Library Utilities	3,478.11		3,478.11			3,478.11	
64008 WS-Raines Family Foundation	3,567.34		3,567.34			3,567.34	
64021 Stigler Public Library Carpet and Paint	17,145.26		17,145.26			17,145.26	
64022 Tom Coffman Idabel Donations	315.00		315.00			315.00	
Total 64000 Designated Donation Expense	\$ 24,505.71	\$ 0.00	\$ 24,505.71		\$ 0.00	\$ 24,505.71	
64100 Undesignated Donation Expense	6,347.25	4,669.66	1,677.59	135.93%	10,000.00	-3,177.75	68.22%
64200 Grant Expense		3,214.35	-3,214.35	0.00%	5,000.00	-5,000.00	0.00%
64280 ODL-Conference Grants	3,705.85		3,705.85			3,705.85	
64298 DIGNAV	44,905.63		44,905.63			44,905.63	

Total 64200 Grant Expense	\$ 48,611.48	\$ 3,214.35	\$ 45,397.13	1512.33%	\$ 5,000.00	\$ 43,611.48	972.23%
64500 In Kind Expense		0.00	0.00		10,000.00	-10,000.00	0.00%
65000 Depreciation Expense	198,926.14		198,926.14			198,926.14	
65200 Interest Expense	3,538.13	3,538.00	0.13	100.00%	3,538.00	0.13	100.00%
Total Expenses	\$ 5,484,578.68	\$ 5,520,306.08	-\$ 35,727.40	99.35%	\$ 6,584,941.00	-\$ 1,027,196.59	84.40%
Net Operating Income	\$ 2,865,924.31	\$ 920,844.04	\$ 1,945,080.27	311.23%	\$ 274,501.00	\$ 2,518,257.58	1017.39%
Other Income							
70100 Disposition Surplus Equipment	11,904.00	14,603.84	-2,699.84	81.51%	15,000.00	-3,096.00	79.36%
70200 In Kind Donations		0.00	0.00		10,000.00	-10,000.00	0.00%
79000 Miscellaneous Income		416.66	-416.66	0.00%	500.00	-500.00	0.00%
Total Other Income	\$ 11,904.00	\$ 15,020.50	-\$ 3,116.50	79.25%	\$ 25,500.00	-\$ 13,596.00	46.68%
Other Expenses							
65100 Amortization Expense	744.40		744.40			744.40	
Total Other Expenses	\$ 744.40	\$ 0.00	\$ 744.40		\$ 0.00	\$ 744.40	
Net Other Income	\$ 11,159.60	\$ 15,020.50	-\$ 3,860.90	74.30%	\$ 25,500.00	-\$ 14,340.40	43.76%
Net Income	\$ 2,877,083.91	\$ 935,864.54	\$ 1,941,219.37	307.43%	\$ 300,001.00	\$ 2,503,917.18	934.64%

Certificate of Deposit Investments Report
Report as of 05/04/2026

2.02c Investments

Report Date **5/4/26**

Current Investments

CD ID	Investment Channel	Bank	Investment	Investment Date	Maturity Date	Interest Rate	Payment Frequency
CD1-02142025	Edward Jones	Bankunited Natl Assn Miami Lakes FL	200,000.00	2/19/26	5/19/26	3.75%	Maturity
CD1-04152025	Edward Jones	Mizrahi Tefahot Bk LTD Los Angeles Calif	200,000.00	2/10/26	5/28/26	3.80%	Maturity
CD1-03102025	Edward Jones	Truist BK Charlotte N C	100,000.00	6/13/25	6/12/26	4.30%	Maturity
CD1-09192025	Edward Jones	Wells Fargo Bk N A Sioux Falls SD	200,000.00	9/19/25	6/22/26	3.85%	Maturity
CD1-12182024	Edward Jones	CFSBank Charlerol PA	200,000.00	9/26/25	6/26/26	3.80%	Monthly
CD1-03112025	Edward Jones	Union SVGS BK Danbury Conn	200,000.00	12/26/25	7/27/26	3.80%	Monthly
CD1-09182025	Edward Jones	Banc of Calif Los Angeles Calif	200,000.00	3/24/26	9/24/26	3.80%	Maturity
CD1-09262025	Edward Jones	Enterprise Bk & Tr Clayton MO	100,000.00	9/26/25	9/25/26	3.70%	Monthly
CD1-09232025	Edward Jones	First Natl Bk PA Greenville	200,000.00	4/30/26	10/30/26	3.85%	Maturity
Total Investment			1,600,000.00				

Current Investments Interest Report

CD ID	Investment Channel	Bank	Last Payment Date	Interest Received (Monthly CDs Only)	Accrued Interest as of Report Date	Total Interest at Maturity
CD1-02142025	Edward Jones	Bankunited Natl Assn Miami Lakes FL	2/19/26		1,520.55	1,828.77
CD1-04152025	Edward Jones	Mizrahi Tefahot Bk LTD Los Angeles Calif	2/10/26		1,728.22	2,227.95
CD1-03102025	Edward Jones	Truist BK Charlotte N C	6/13/25		3,828.77	4,288.22
CD1-09192025	Edward Jones	Wells Fargo Bk N A Sioux Falls SD	9/19/25		4,788.77	5,822.47
CD1-12182024	Edward Jones	CFSBank Charlerol PA	3/26/26	3,147.08	812.05	5,684.38
CD1-03112025	Edward Jones	Union SVGS BK Danbury Conn	3/26/26	1,873.97	812.05	4,435.07
CD1-09182025	Edward Jones	Banc of Calif Los Angeles Calif	3/24/26		853.70	3,831.23
CD1-09262025	Edward Jones	Enterprise Bk & Tr Clayton MO	3/26/26	1,530.70	395.34	3,689.86
CD1-09232025	Edward Jones	First Natl Bk PA Greenville	4/30/26		84.38	3,860.55
Total Interest				6,551.75	14,823.84	35,668.49

Historical Interest Tracking (Reinvested Funds)

CD ID	Total Interest Received
CD1-02142025	8,526.04
CD1-03102025	1,072.05
CD1-03112025	8,453.69
CD1-04152025	6,065.78
CD1-09182025	3,829.32
CD1-09232025	1,994.52
CD1-09262025	1,530.70
CD1-12052024	8,600.00
CD1-12182024	9,678.04
Total Interest Received (Historical)	49,750.14

Note: "Interest Received" reflects payments from CDs with monthly interest distributions. CDs paying at maturity will not show amounts in this column. CD IDs are internal tracking numbers and may change as investments are renewed.

Consent Agenda



-
-
- 3.01 Minutes of the March 24, 2026 Meeting of the SEOLS Board of Trustees.
 - 3.02 Personnel Report.
 - 3.03 Renewal of IT Contract with Sporos Computer Consulting.
 - 3.04 Approval of Auditor Engagement Letter.
 - 3.05 Acceptance of \$13,500 ELSR Grant from Oklahoma Department of Libraries.
 - 3.06 Approval of Implementation of Phase 3 of Herronpalmer's Salary Recommendations.
 - 3.07 Approval of Resolution for Schools and Libraries Universal Services (E-Rate) for 2026-27. This resolution authorizes filing of the Form 471 application(s) for funding year 2026-27 and the payment of the applicant's share upon approval of funding and receipt of services.
 - 3.08 Approval of Revised Video Surveillance Policy.
 - 3.09 Confirmation of Ban of Talihina Customer John Banderet.
 - 3.10 Discussion and Consideration of Updates to Board Reserves.
 - 3.11 Approval to Accept the \$10,000 Donation from the Carnegie Foundation and Designate its Use toward the McAlester Library Remodel.
 - 3.12 Acceptance of Donations to the McAlester Public Library Renovation Project.

SOUTHEAST OKLAHOMA LIBRARY SYSTEM
BOARD MEETING MINUTES

MEETING PLACE: Latimer County Public Library
Wilburton, OK
DATE: March 24, 2026
TIME: 7:00 P.M.

Written public notice of the date, time, place and agenda for this meeting was posted and a copy of the same mailed to the Pittsburg County Clerk in Conformity with the Oklahoma Meeting Act.

BOARD MEMBERS PRESENT

Jason Armstrong (Talihina)	Bart Howell (Quinton)	Brent Shain (Hugo)
David Beall (McAlester)	Leslie Langley (Wister)	Les Silka (Spiro)
Donna Carolan (Stigler)	Tiffany Latham (Poteau)	Bobby Weatherford (Arkoma)
Ross Eaton (Pittsburg County)	Kasandra Lovell (LeFlore Co.)	Stephanie Wilson-Bellettini (Coalgate)
Kenneth Hendon (Broken Bow)	Joy Maxwell (Haskell Co.)	Cheryl Wood-Myers (Latimer Co.)
Devona Holt (Hartshorne)	Paula Setzer (Valliant)	

BOARD MEMBERS ABSENT

Lori Chrestman (Wilburton), Kim Corley (Idabel), Ken Farley (McCurtain Co.), Kelly Meredith (Heavener), Sheena Richards (Choctaw Co.)

VACANCIES

Coal County

STAFF PRESENT

Michael Hull, Executive Director
Bethany Fabrizio, Executive Assistant

GUESTS PRESENT

Danielle Layden, SEOLS Attorney

ROLL CALL

Brent Shain, Chair, called the meeting to order at 7:00 pm. The roll was called and a quorum established with 17 board members present.

ADOPTION OF AGENDA

Joy Maxwell moved to adopt the agenda. Seconded by Les Silka. The question was called. AYE: Armstrong, Beall, Carolan, Eaton, Hendon, Holt, Howell, Langley, Latham, Lovell, Maxwell, Setzer, Shain, Silka, Weatherford, Wilson-Bellettini, Wood-Myers. Nay: None. **CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Michael Hull informed the Board of the upcoming tax reform question and Senate bill 1250. He also let the Board know about the purchasing and building progress on the Southern Bookmobile property. He updated

the Board the McAlester Public Library remodel, the 2026 OLA Conference, and the passing of a former Board member.

FINANCIAL REPORT

Michael Hull informed the Board of the financial status of SEOLS.

APPROVAL OF CONSENT AGENDA

David Beall moved to adopt the Consent Agenda. Seconded by Ross Eaton. The question was called. AYE: Armstrong, Beall, Carolan, Eaton, Hendon, Holt, Howell, Langley, Latham, Lovell, Maxwell, Setzer, Shain, Silka, Weatherford, Wilson-Bellettini, Wood-Myers. Nay: None. **CARRIED**.

4.01 Discussion and Consideration of Updated SEOLS Scholarship Program

Ross Eaton moved to Accept the Updated SEOLS Scholarship Program with Changes Stating That Each SEOLS Employee Can Not Receive More than \$1500 Per Semester, \$6000 For a Bachelor's Degree, and Any Additional Schooling Would Have an \$8000 Cap. Seconded by Les. The question was called. AYE: Armstrong, Beall, Carolan, Eaton, Hendon, Holt, Langley, Latham, Lovell, Maxwell, Setzer, Shain, Silka, Weatherford, Wilson-Bellettini, Wood-Myers. Nay: Howell. **CARRIED**.

4.02 Discussion and Consideration of Proposed Scope of Work for Coalgate Public Library Restroom Updates.

Kenneth Hendon moved to Accept Crossland Construction's Proposed Scope of Work for Coalgate Public Library Restroom Updates. Seconded by Bobby Weatherford. The question was called. AYE: Armstrong, Beall, Carolan, Eaton, Hendon, Holt, Howell, Latham, Lovell, Maxwell, Setzer, Shain, Silka, Weatherford, Wood-Myers. Nay: Langley, Wilson-Bellettini **CARRIED**.

4.03 Discussion and Consideration of Affirmation of Furniture Selections Approved by the McAlester Public Library Remodel Ad Hoc Furniture Committee.

Leslie Langley moved to Accept the Furniture Selections Approved by the McAlester Public Library Remodel Ad Hoc Furniture Committee. Seconded by Cheryl Wood-Myers. The question was called. AYE: Armstrong, Beall, Carolan, Eaton, Hendon, Holt, Howell, Langley, Latham, Lovell, Maxwell, Setzer, Shain, Silka, Weatherford, Wilson-Bellettini, Wood-Myers. Nay: None. **CARRIED**.

4.04 Discussion and Consideration of Additional Furniture Purchases for the McAlester Public Library Remodel.

David Beall moved to Accept the Additional Furniture Purchases for the McAlester Public Library Remodel. Seconded by Les Silka. The question was called. AYE: Armstrong, Beall, Carolan, Eaton, Hendon, Holt, Howell, Langley, Latham, Lovell, Maxwell, Setzer, Shain, Silka, Weatherford, Wilson-Bellettini, Wood-Myers. Nay: None. **CARRIED**.

4.05 Discussion and Consideration of Revisions to Classification and Pay Policy.

David Beall moved to Accept the Revisions to Classification and Pay Policy. Seconded by Bobby Weatherford. The question was called. AYE: Armstrong, Beall, Carolan, Eaton, Hendon, Holt, Howell, Langley, Latham, Lovell, Maxwell, Setzer, Shain, Silka, Weatherford, Wood-Myers. Nay: Wilson-Bellettini. **CARRIED**.

4.06 Discussion and Consideration of Updates to the Designated Board Reserves.

Leslie Langley moved to Accept the Updates to the Designated Board Reserves. Seconded by Bobby Weatherford. The question was called. AYE: Armstrong, Beall, Carolan, Eaton, Hendon, Holt, Howell, Langley, Latham, Lovell, Maxwell, Setzer, Shain, Silka, Weatherford, Wilson-Bellettini, Wood-Myers. Nay: None. **CARRIED.**

5.01 NEW BUSINESS.

No new business.

5.02 COMMENTS FROM THE PUBLIC.

None.

6.01 ADJOURNMENT

Joy Maxwell proposed a motion to adjourn the meeting. Seconded by Kenneth Hendon. The meeting adjourned at 8:15 p.m.

Minutes prepared by Bethany Fabrizio and Michael Hull.

Approved _____

Brent Shain, Chair

Michael Hull, Executive Director

DRAFT

Southeast Oklahoma Library System
Personnel Report
May 5, 2026

1. New Hires

- Erin Hood, Stigler Public Library, Part Time Library Assistant
- Jessica Aguero, Wister Public Library, Part Time Library Assistant
- Krista Crow, Coal County Public Library, Part Time Library Assistant
- Maranda Ramsey, McAlester Public Library and Bookmobile, Part Time Library Assistant
- Joe White, Patrick Lynch Public Library, Part Time Roving Library Assistant

2. Probation Periods Completed

-

3. Certification Completed

-

4. Terminations/Resignations

- Mackenzie Heavener, Wister Public Library, 24 Hour Part Time Library Assistant
- Victoria Escobar, Stigler Public Library, 20 Hour Part Time Library Assistant
- Jennifer Young, Patrick Lynch Public Library, Full Time Library Assistant

5. Location or Duties Reassignments

- Shelby Hardy, Patrick Lynch Public Library, Full Time Library Assistant/Spanish Fluent/Digital Navigator Outreach, reassigned to Full Time Library Assistant/Spanish Fluent/Digital Navigator
- Melisa Mayo, Coal County Public Library, Full Time Library Assistant, promoted to Full Time Library Assistant/Digital Navigator
- Jessica Aguero, Wister Public Library, Part Time Library Assistant, promoted to Part Time Library Assistant/Spanish Fluent
- Michelle Gomez, Heavener Public Library, Part Time Library Assistant, promoted to Part Time Library Assistant/Spanish Fluent

SOUTHEAST OKLAHOMA LIBRARY SYSTEM
INFORMATIONAL TECHNOLOGY SUPPORT SERVICES CONTRACT

THIS AGREEMENT made and entered into this 19th day of May, 2026

by and between THE LIBRARY BOARD OF TRUSTEES OF SOUTHEAST OKLAHOMA LIBRARY SYSTEM, (hereinafter referred to as "THE LIBRARY"), party of the first part, and Nick D. White, dba Sporos Computer Consulting, Inc. (hereinafter referred to as "IT Vendor"), party of the second part.

WITNESSETH:

In consideration of the mutual covenants and promises set forth herein, the parties agree as follows, to-wit:

1. THE LIBRARY does hereby agree to contract with IT Vendor, party of the second part, as the primary provider of library technology support services for a term of twelve (12) months.
2. The term of this contract shall be from the 1st day of June, 2026, and ending the 31st day of May, 2027, subject to the following:
3. Nothing in this contract shall be construed to create a relationship of agency or employment.
4. For the performance expectations and duties of INFORMATION TECHNOLOGY SUPPORT SERVICES, IT Vendor shall be paid at a monthly rate of \$13,500 monthly. This amount includes tolls, mileage, lodging and any labor or overtime accrued by IT Vendor. Sporos Computer Consulting agrees to extend its services, skills and manpower to include all Reading Centers currently in the system. Necessary parts reimbursement to maintain the system will be considered and paid when discussed first with and agreed to by the Executive Director. If the contract is cancelled prior to the end of the full contract period, final payment will be made on the usual monthly payment date and shall be limited to reimbursement for work actually performed and approved mileage and parts expenses.
5. Either party to this contract may cancel said contract by giving written notice thirty (30) days prior to said cancellation. Such cancellation can be made at the discretion of either party, and both parties hereby waive any and all due process or other related matters concerning such cancellation. However, the good faith relations between the parties, discussed herein below, is specifically made a part of any cancellation of this contract.
6. IT Vendor's responsibilities include, but are not limited to:
 - Provide monitoring and maintenance of all aspects of the network including server hardware and operating software, cabling and all peripheral hardware;
 - Provide and assist in technical and application support for all existing programs beings used by SEOLS. Predominant software includes Microsoft Office, Google and specialty library software used by all departments;
 - Provide needed computer support for client machines;
 - Provide and update programming changes;
 - Move, configure, and test all computers including installing and upgrading software as needed;
 - Identify problem areas of the network that affect operations;

- Provide network backup recommendations and plans;
- Install and manage library video surveillance systems
- And be on call and available for support twenty-four hours a day, seven days a week

7. IT Vendor hereby agrees to obey and abide by all state and federal laws and statutes, and all approved policies of this library system. Any misuse of library funds or property, in the discretion of THE LIBRARY, shall be grounds for cancellation.

8. IT Vendor hereby agrees to make recommendations to the Executive Director concerning all major decisions pertaining to computer technology in this library system, including networking, hardware, software, security, telecommunications, operations, configuration, maintenance, training, web sites, the E-Rate program, and other related matters.

9. IT Vendor hereby agrees that regular, frequent travel to all library facilities in the library system is a part of this job, with the expectation that, on average, at least three of the library facilities will be visited each week, SEOLS will use its internal courier service to help reduce the costs for both parties. IT Vendor further agrees to consult at least weekly with the Executive Director about travel plans and work needed, and to submit a written monthly report including work accomplished.

10. IT Vendor hereby agrees to hold harmless THE LIBRARY and the Southeast Oklahoma Library System from liability for all work and services performed by IT Vendor under this agreement.

11. IT Vendor hereby agrees to hold harmless THE LIBRARY and the Southeast Oklahoma Library System (SEOLS) from any claims or actions of third persons arising from the negligence of IT Vendor from the performance of this contract and shall be responsible for any damage to SEOLS property while it is enroute to or from work sites under this contract. IT Vendor shall provide, on request, proof of insurance needed to accomplish this.

12. IT Vendor is required to carry insurance required by the State of Oklahoma for worker's compensation.

13. IT Vendor will be expected to keep current with computer technology and software changes related to the library system's needs.

14. THE LIBRARY agrees to provide a work space in Idabel Public Library for IT Vendor to perform SEOLS work and access other SEOLS computers remotely. IT Vendor agrees that this workspace shall be used exclusively for conducting SEOLS business. IT Vendor shall indemnify, defend, and hold harmless SEOLS from and against claims, damages, losses, and expenses, including but not limited to attorney's fees, arising out of or resulting from negligence or misconduct in relation to this work space.

15. THE LIBRARY agrees to allow IT Vendor to use SEOLS vehicles, if available, for conducting SEOLS business. If IT Vendor uses a SEOLS vehicle, the vehicle shall only be used for the purposes of conducting SEOLS business. IT Vendor agrees to follow all requirements of the Vehicle Operations Policy contained within the SEOLS Employee Handbook when using a SEOLS owned vehicle. Sporos drivers must also pass SEOLS' vehicles background check and maintain a valid drivers license with the SEOLS business office. Sporos shall hold THE LIBRARY harmless in the event of a collision or accident.

16. THE LIBRARY may contract with IT Vendor for services beyond the scope of services listed in Item 7. An hourly rate or project cost for such services shall be agreed upon by the Executive Director and IT Vendor in writing before work begins.

17. THE LIBRARY agrees to use the services of said IT Vendor in accordance with this contract. Both parties hereby agree to use good faith in discussing or interpreting any terms of this contract or any other agreements made by said parties. To resolve differences between the parties, they may agree to submit to arbitration.

18. The agreement shall automatically renew for two subsequent years unless either party gives notice as stated in clause 5 of this agreement.

19. It is the intention of the parties to this agreement that this agreement and the performance under this agreement, and all suits and special proceedings under this agreement, be construed in accordance with and under and pursuant to the laws of the State of Oklahoma in that, in any action, special proceeding or other proceeding that may be brought arising out of, in connection with, or by reason of this agreement, the laws of the State of Oklahoma shall be applicable and shall govern to the exclusion of the law of any other form. Any action, special proceeding or other proceeding that may be brought arising out of, in connection with, or by reason of this agreement shall be brought in the State of Oklahoma.

IN WITNESS WHEREOF, the undersigned parties have subscribed their names this 19th day of May, 2026.

Brent Shain, Chairman
SEOLS Board of Trustees

Nick D. White
President, Sporos



April 24, 2026

Board of Trustees
Southeast Oklahoma Library System
2820 North Main
McAlester, OK 74501

We are pleased to confirm our understanding of the services we are to provide to the Southeast Oklahoma Library System (the "Library System") for the year ended June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities and each major fund and the disclosures of the Southeast Oklahoma Library System, as of and for the year ended June 30, 2026, and the related notes to the financial statements, which collectively comprise the Library System's basic financial statements.

Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Southeast Oklahoma Library System's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Southeast Oklahoma Library System's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance.

The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion & Analysis
2. Budgetary Comparison Schedule for each major fund

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the Southeast Oklahoma Library System and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Library System or to acts by management or employees acting on behalf of the Library System. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information, and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure appropriate confidentiality agreement, you will be asked to provide your consent prior to our sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

In the course of performing our audit services, we may utilize artificial intelligence (AI) technologies to support various aspects of the engagement, such as data analysis, risk assessment, and documentation. These tools are used under our supervision to enhance the quality, efficiency, and effectiveness of our audit procedures. We remain fully responsible for the professional judgments made and conclusions reached throughout the engagement. We take the confidentiality and security of your data seriously. Any use of AI will be conducted in a manner consistent with our professional and legal obligations to protect client information. By continuing with this engagement, you acknowledge and consent to our potential use of AI technologies as described.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events considered in the aggregate, that raise substantial doubt about the Library System's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets by correspondence with selected financial institutions. We will also request written representations from your attorneys as part of the engagement.

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks of material misstatements. Any other significant risks of material misstatements we will identify as part of our audit planning will be communicated to management in a timely manner.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the Library System and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal controls.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Library System's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported.

Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Library System from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Library System involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Library System received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Library System complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits or other studies. You are also responsible for providing management's views on our current

findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Other Services

We will prepare the Organization's Federal Return of Organization Exempt from Income Tax for the year ended June 30, 2026, for the Internal Revenue Service. We will also assist in preparing the financial statements, related notes, and the budgetary comparison schedule for each major fund (RSI) of the Southeast Oklahoma Library System in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards, including the Statement on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the tax return, but management must make all decisions with regard to those matters.

You agree to assume all management responsibilities for the tax services, financial statements, related notes, the budgetary comparison schedule for each major fund, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter the tax services provided and our assistance with the preparation of the financial statements, related notes, and the budgetary comparison schedule for each major fund, and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the financial statements, related notes, and the budgetary comparison schedule for each major fund prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Southeast Oklahoma Library System; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Furrh & Associates, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to an authorized regulator or its designee, a federal agency providing direct or indirect

funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Furrh & Associates, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Kimberly Furrh, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

Reporting

We will issue a written report upon completion of our audit of the Southeast Oklahoma Library System's financial statements. Our report will be addressed to the Board of Trustees of the Southeast Oklahoma Library System.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of

testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose.

If during our audit we become aware that is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the Southeast Oklahoma Library System and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

Furrh & Associates, PC

Furrh & Associates, PC
Certified Public Accountant

RESPONSE:

This letter correctly sets forth the understanding of the Southeast Oklahoma Library System of the services we are to provide for the year ended June 30, 2026.

Management signature: _____

Title: _____

Date: _____

CONTRACT
BETWEEN OKLAHOMA DEPARTMENT OF LIBRARIES
AND SOUTHEAST OKLAHOMA LIBRARY SYSTEM

I. CONTRACTING PARTIES

The contracting parties are the Oklahoma Department of Libraries, a state agency (Department), and Southeast Oklahoma Library System, a library system (Subrecipient) (collectively known herein as the “Parties”).

II. TERM OF THE CONTRACT

This Contract shall begin on the date of execution and shall terminate on November 15, 2026.

- a. In the event the Subrecipient fails to comply with the terms and conditions of this Contract, the Department may, upon written notice of such non-compliance to the Subrecipient, cancel the Contract effective upon receipt of notice. Such cancellation shall be in addition to any other rights and remedies provided for by law. This Contract may be terminated without cause by either party upon thirty (30) days written notice to the other party, or in accordance with the provisions set forth herein.
- b. The Parties of this contract understand and acknowledge any future contracts or renewals are not automatic nor implied by this Contract.

III. OBLIGATIONS OF THE SUBRECIPIENT

The Subrecipient shall render diligently and competently the services indicated, and in the manner set forth herein, which shall be binding on the Parties.

The Subrecipient shall:

- a. Use grant funds to achieve the goals and outcomes described in the approved project proposal.
- b. Publicize the grant, partnerships, and project activities across a minimum of three formats and/or community partners. Include acknowledgements using the provided language on any publications or presentations resulting from participation in the grant.
- c. Collect participant feedback of gains in knowledge and understanding using the survey provided in each program offered throughout this grant.
- d. Participate in training on May 4, 2026, at Stillwater Public Library.
- e. Exchange ideas and best practices through engaging in ODL hosted meetings.
- f. Agree to the *LSTA Certifications and Assurances*. A signed copy must be on file at the Department.
- g. Complete all project activities, expend grant funds, and have all items in hand by September 30, 2026.

- h. Submit a final project report by October 9, 2026. The final report will include a Narrative, Programs and Statistics Report, and Expenditure Report. Additionally, the following should be collected for inclusion in the final report:
 - i. a minimum of two photos, flyers, or newspaper articles reflecting the project activities and
 - ii. a minimum of one quote from a participant of the project activities.
- i. Comply with all requirements under the Oklahoma Open Meetings Act, 25 O.S. § 301 et seq., and the Oklahoma Open Records Act, 51 O.S. § 24A.1 et seq.
- j. Fulfill records maintenance and access requirements including the maintenance of appropriate books and records reflecting project activities for a period of time as stated in the contract for the grant award.

IV. OBLIGATIONS OF THE DEPARTMENT

The Department shall carry out the subsequent administrative responsibilities:

- a. Approve the proposal, provide a contract, *LSTA Certifications and Assurances*, and claim form to the Subrecipient.
- b. Process grant payment to the Subrecipient upon receipt of a notarized claim form.
- c. Provide a means for Subrecipients to network and exchange information.
- d. Provide technical assistance and resources as needed.
- e. Review and approve the Final Report.

V. PROJECT FUNDING

In accordance with the terms of this Contract, the Department will grant up to **Thirteen Thousand Five Hundred Dollars (\$13,500.00)** to carry out project activities as detailed in the approved proposal. Each branch listed will receive **One Thousand Five Hundred Dollars (\$1,500.)**: Hartshorne PL, Wister PL, Talihina PL, Nelda Clark Myers PL, Mary Kimberly PL, Mattie Terry PL, Heavener PL, Spiro PL, and Arkoma PL. Funding is provided by the Library Services and Technology Act through the Institute of Museum and Library Services.

- a. Expenditures for this project must conform to the approved budget and to applicable local, state, and federal laws and regulations, and are subject to all conditions of this Contract.
- b. Grant funds may not be used for entertainment, refreshments, or giveaways.
- c. Any deviations from the approved budget must be approved by the Department in writing.
- d. Subrecipient will sign, notarize, and submit to the Department a claim form not later than June 30, 2026. Failure to timely submit said notarized claim form may result in non-payment of the request.
- e. Payment will be made via electronic deposit within 45 days of receipt of the notarized claim form and the availability of federal funds.

VI. GENERAL PROVISIONS

a. Notices

Any notices to be given herein shall be sent by depositing such notice with the United States Postal Service, certified or registered mail, return receipt requested, with sufficient postage prepaid, addressed as specified below. Notice shall be deemed effective upon receipt or refusal of delivery. Either party may at any time designate any other address by giving written notice to the other party.

As to the Department:

ODL – State Records Center
Attn: Trisha Hutcherson
426 E Hill Street
Oklahoma City, OK 73105

As to the Subrecipient:

Southeast Oklahoma Library System
Attn: Michael Hull
2820 N Main St
McAlester, OK 74501

b. No Grant of Authority

Nothing herein shall be construed as conferring upon Subrecipient the authority to assume or incur any liability or obligation of any kind, expressed or implied, in the name of or on behalf of the Department. The Subrecipient agrees not to assume or incur any such liability without the prior written consent of the Department.

c. Performance Suspension

Performance may be suspended by either party for any act of God, war, riots, fire, explosion, strike, injunction, inability to obtain fuel, power, labor, or transportation, accident, national defense requirements, or any cause beyond the control of such party, which prevents the performance of such party. An alleged breach of this Contract by either party shall be grounds for immediate suspension of performance.

d. Liability

The Department shall not be liable for any injuries or damages to persons or property resulting from acts or omissions of the Subrecipient, its officers, employees, agents, or trustees, in carrying out the activities of this Contract.

e. Accident or Illness

The Subrecipient agrees that any accident or illness during the performance of this Contract will not be the responsibility of the Department and in no way holds the Department liable for such accident or illness.

f. Understanding Terms

The Parties hereto have read and fully understand the terms of this Contract and the *LSTA Certifications and Assurances* and agree to be bound by the same.

VII. RECORDS MAINTENANCE AND ACCESS REQUIREMENTS

The Subrecipient agrees to maintain all financial and programmatic records, supporting documents, statistical records, and other records relating to this grant award for a period of three (3) years after the last State Program Report for the Oklahoma LSTA 5-Year Plan 2023-2027 is submitted, or until January 29, 2032, whichever is later.

Upon reasonable notice, the Department, Office of the Attorney General (OAG), the State Auditor's Office, the State Purchasing Director, or their representatives, shall be entitled to any books, records, and other documents and items for purpose of audit and examination at Subrecipient's premises during normal business hours at no additional cost. The Subrecipient further agrees to provide appropriate access by the aforementioned parties to any subcontractor's associated records. Subrecipient is required to retain records relative to the Contract for the duration of the Contract and for a period of seven (7) years following the completion or termination of this Contract. If a claim, audit, litigation, or other action involving such records is started before the end of the seven-year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved, or until the end of the seven (7) year retention period, whichever is later.

VIII. VENUES AND APPLICABLE LAW

If any legal action is taken to enforce the terms of this contract, the Parties agree that the venue for all legal action is Oklahoma County, Oklahoma. This contract shall be governed by and construed in accordance with the laws of the State of Oklahoma.

IX. ADDITIONAL REQUIREMENTS

- a. It is expressly agreed that the Subrecipient under this contract is an independent entity and under no circumstances shall any owners, officers, employees or volunteers of the Subrecipient be considered employees of the Department or the State of Oklahoma. The Subrecipient is responsible for all types of claims due to its volunteers, employees, or any third parties. The Subrecipient will indemnify and hold harmless the Department and the State of Oklahoma from and against any and all claims arising out of the Subrecipient's, or any of the Subrecipient's employees' or volunteers' performance, including, but not limited to, the use of automobiles or other transportation.
- b. The Subrecipient will comply with all applicable federal and state laws and any other requirements relevant to the performance of the Subrecipient under this contract, including, but not limited to, the rules and guidance as applicable found in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR § 200 and 2 CFR § 3187.
- c. All publicity related to the grant award must include acknowledgment of the Institute of Museum and Library Services in accordance with IMLS Acknowledgement Requirements and the Oklahoma

Department of Libraries. Publicity includes, but is not limited to press releases, media events, public events, displays in the benefiting library, announcements on the Subrecipient's website, and materials distributed through the grant project. The Subrecipient shall provide the Department with one set of all public relations materials produced under this grant with the Final Report, with the submission of invoices and receipts, or upon request.

- d. The Department may terminate this Contract in whole or in part if funds sufficient to pay obligations under the Contract are not appropriated or received from an intended third-party funding source. In the event of such inefficiency, Subrecipient will be provided at least fifteen (15) calendar days' written notice of termination. The determination by the Department of insufficient funding shall be accepted by, and shall be final and binding on, the Subrecipient. Subrecipient shall immediately comply with notice terms upon receipt of notice and shall take all necessary steps to minimize the incurrence of costs affected by the notice. If an order or other payment mechanism has been issued and a product or service has been accepted as satisfactory prior to the effective date of termination, the termination does not relieve the obligation to pay for the product or service, but there shall not be any liability for further payments or damages caused by or associated with such termination. The Department's exercise of its right to terminate under this provision shall not be considered a default or breach under the Contract or relieve the Subrecipient of any liability for claims arising under this Contract.
- e. In the event the Subrecipient does not comply with the terms of this contract, including the timetable, budget, and objectives, the Subrecipient will be given written notification of such noncompliance by the Department. The Subrecipient may appeal for reconsideration by providing the Department written evidence of compliance within twenty (20) days following receipt of such notification. Should noncompliance be confirmed, the Department may take possession of any items purchased under this contract for reassignment to other programs and projects.
- f. Evidence of failure to comply with the above policies shall result in a hold being placed on pending payments for all future grants until compliance can be assured.
- g. It is expressly agreed that any solicitation for, or receipt of, funds of any type by the Subrecipient is for the sole benefit of the Subrecipient and is not a solicitation for, or receipt of, funds for the Department.
- h. The Subrecipient acknowledges that the Department is subject to the Oklahoma Open Records Act set forth at 51 O.S. § 24A.1 *et seq.* The Subrecipient also acknowledges that compliance with the Oklahoma Open Records Act and all opinions of the Oklahoma Attorney General concerning the Act are required.
- i. The Subrecipient may not subcontract or assign any duties herein without the express written consent of the Department.

X. AMENDMENTS

Any alterations, additions, or deletions to the terms of this Contract shall be in writing and executed by all Parties.

XI. ENTIRE CONTRACT

This instrument, consisting of seven pages, and including the *LSTA Certifications and Assurances* as incorporated herein, constitutes the entire Contract between the Parties. All oral or written agreements between the Parties relating to the subject matter of this Contract, if any, have been reduced to writing and are contained herein.

XII. EXECUTION OF CONTRACT

The Subrecipient affirms that all information, documentation, and representations submitted in securing this Contract are true and correct to the best of their knowledge.

The Subrecipient certifies that neither the Subrecipient, nor anyone subject to the Subrecipient's direction or control, has paid, given, or donated, or agreed to pay, give, or donate to any officer or employee of the Department or the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring this Contract.

Each signatory to this Contract declares that he/she has legal authority for obligating the entity he/she represents for the benefits and/or liabilities resulting under said Contract and accepts liability for any misrepresentation of such authority.

Contract No: F-26-123
YOUTHS
PO430_3665
Page 7 of 7

IN WITNESS WHEREOF, the Subrecipient and the Department have each caused this Contract to be executed in their behalf.

SIGNATURES

On behalf of the Subrecipient:

On behalf of the Department:

Michael Hull, Executive Director

Natalie Currie, Executive Director

Typed name and title of signor

Michael Hull

Michael Hull (Apr 15, 2026 16:34:11 CDT)

Signature

Apr 15, 2026

Date

Natalie Currie

Signature

Apr 15, 2026

Date

FOR USE BY THE OKLAHOMA DEPARTMENT OF LIBRARIES
Assurances: CIVENG 400-25 is encumbered for this Contract

Lead Officer: Trisha Hutcherson

Date: Apr 15, 2026

Finance Director: McCleod

Date: Apr 15, 2026



3.06 Discussion and Consideration of Phase 3 of Classification and Pay for herronpalmer Recommendations.

In our May 2025 meeting, you approved the first steps of implementing the classification and pay study recommendations provided by herronpalmer. At that time, you generously gave all staff a bonus and brought all staff to at least the starting pay of their grades on the new pay scales. Last July we started moving staff to their time-in-place recommendation, or TIP. The TIP recommendation looks at our scale and, assuming that their skills and accomplishments have grown each year with SEOLS, advances them further within their pay grade.

We request your approval to implement the third step, a full implementation of TIP recommendations, in July 2026.

The original estimated cost presented during earlier discussions was \$48,071, which reflected salary adjustments only based on preliminary projections. Updated calculations using current staffing and pay rates, including 2026 merit adjustments, show a revised salary impact of \$45,489.43.

Because full implementation includes all associated employer costs, the total personnel impact—including FICA, unemployment tax, and retirement—is \$55,659.09.

Requested Action: To approve implementing the remaining time-in-place recommendations from our compensation, effective the first full pay period of July 2026 (July 12–25, 2026; pay date July 31, 2026).



RESOLUTION

Be it resolved that the governing board for **Southeast Oklahoma Library System – (140224)**

1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered for the fiscal year **07/01/2026-06/30/2027**.
2. Authorizes payment of the applicant's share subject to the following conditions:
 - (1) approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and
 - (2) receipt of services during the fiscal year **07/01/2026-06/30/2027**.

Application #	Name	Pre-Discount Amount	E-Rate Amount	Applicant's Share
261033263	SEOLS 2026-C1	\$194,124.00	\$155,299.20	\$38,824.80

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Video Surveillance Policy

PURPOSE: selected areas of SEOLS libraries are equipped with digital surveillance cameras and recorders for the protection and safety of customers, employees, assets, property, and to identify persons breaking the law or violating the Behavior Policy.

The purpose of this policy is to establish guidelines for the placement and use of digital video surveillance cameras and still photographs, as well as the access and retrieval of recorded digital video images and still photographs at all SEOLS libraries. Video monitoring and recording will be conducted in a manner consistent with all applicable laws and ordinances.

LOCATIONS: A notice is posted at the library entrance informing the public that security cameras are in use. The video security cameras are positioned to record only those areas specified by the Executive Director or designee, and will complement other measures to maintain a safe and secure environment in compliance with library policies. Camera locations shall not be changed or added without permission of the Executive Director.

Cameras may be installed in locations where staff and customers would not have an expectation of privacy. Examples include common areas of the Library such as entrances, near book and media collections, public seating, delivery, ~~staff work areas~~ areas and parking lots. Cameras will not be installed in areas where staff and public have a reasonable expectation of privacy, such as restrooms.

ACCESS TO SURVEILLANCE IMAGES: the library's technical support contractors, in the course of their normal duties, monitor and operate the live video security system. The Executive Director and technical support contractor personnel are authorized to view live images via offsite or mobile devices and SEOLS staff specifically designated in writing by the Executive Director may be granted similar authorization.

Only the Executive Director and technical support contractor personnel are authorized to access the recorded archival data in pursuit of incidents of criminal activity, litigation, or violation of the Library Behavior Policy.

USE OR DISCLOSURE OF SURVEILLANCE RECORDS: all surveillance video recordings and still photographs made with SEOLS's digital video or still cameras are the property of SEOLS. The recordings and still photographs may be used by authorized individuals to identify those responsible for library policy violations, criminal activity on library property, or actions considered disruptive to normal library operations.

Video records may be shared with authorized library employees by the Executive Director to identify those suspended from library property and to maintain a safe, secure and policy-compliant environment.

Under certain circumstances, individuals authorized under this policy may use a still photograph or selected portions of recorded data to request law enforcement review for assessing the security risk of a specific individual or for investigating a crime on library property.

All requests by law enforcement for security camera footage or still photographs will be referred to the Executive Director, or if the Executive Director cannot be contacted within a reasonable time, to the Administrative Manager or other designee. If the Executive Director or designee determines that the release of the images should be authorized, they will authorize technical support contractor personnel to provide a copy of the images in an appropriate media format, together with a letter stating that the images are provided in good faith, but with the possibility that the date/time stamp on the images may not be accurate and that SEOLS is to be held harmless in providing the images.

RETENTION OF SURVEILLANCE IMAGES: images from the libraries' video security systems are stored digitally on hardware in the library. Security camera footage is kept confidential and security recording equipment is housed in a locked area. Recordings are kept for no longer than 14 days, unless required as part of an ongoing investigation or litigation.

Approved 11/23/15; Revised 3/22/2022



May 1, 2026

John Banderet

Mr. Banderet,

This letter is to inform you that you are barred from the Talihina Public Library and any other branch of Southeast Oklahoma Library System (SEOLS) for a period of one (1) year. This ban is issued in response to your recent break-in of the Talihina Public Library.

Your ban will last through April 30th, 2027. During this time, any attempt to enter the Talihina Public Library will be considered trespassing. If you choose to return to the library after April 30th, 2027, we will expect you to behave appropriately.

If you wish to appeal this decision, you may do so appealing to the Board of Trustees of the Southeast Oklahoma Library System at their next regular meeting on May 19th, 2026, which will be held at the McAlester Public Library at 7:00 pm.

Sincerely,

Michael Hull
Executive Director

Southeast Oklahoma Public Library System**INCIDENT REPORT**

Date of Incident: Approximate Time of Incident: _____ 4/25/2026 7 PM _____

Location: _____ Talihina Library _____ Reporter's Name: __ Gabrielle Moore

_____ Address: Phone: _____ 541-521-4920 _____

Individuals Involved and How

Gabrielle Moore
 Talihina Police Department
 Choctaw Nation Lighthorse

-All on scene after incident

Describe What Happened as Specifically as Possible:

I was contacted by Julio ?? of the Choctaw Nation Lighthorse, he said the library had been broken into and was requesting more information as to who to contact about the building. I gave him the city contact information and called both of my supervisors, Michael Hull and Tracy Allred. On Tracy's advice I came to the library with the Lighthorse and took pictures of the damage and sent in a video pull request. The city workers (David, and ???) came and repaired a broken window.

Board Reserves

Change Requests

5/19/2026

Account	24-Mar-26	Change	19-May-26
30161 Coalgate Gazebo	20,000.00	15,000.00	35,000.00
30165 McAlester Reserve Contribution	-	600,000.00	600,000.00
30166 Southern Bookmobile Property Purchase	110,000.00	-	110,000.00
30167 Self-Check Stations	-	-	-
30171 Shushbooth	15,000.00	-	15,000.00
30173 Imagination Library	5,000.00	-	5,000.00
30174 Marketing - Logo Update	1,949.44	(256.60)	1,692.84
30175 Wi-Fi Benches	-	-	-
30178 Coalgate Remodel	300,000.00	(300,000.00)	-
30179 Book Drops	-	-	-
30180 Author Visits	22,000.00	(22,000.00)	-
30181 Valliant Elevator Engineering Study	5,000.00	(5,000.00)	-
30182 Furniture Replacement	79,099.57	36,900.43	116,000.00
Total	558,049.01	324,643.83	882,692.84

Date	Account	Description	Amount
4/18/2026	30174 Marketing - Logo Update	Outdoor Signage for Wilburton	(\$128.30)
4/18/2026	30174 Marketing - Logo Update	Outdoor Signage for Hochatown	(\$128.30)
5/19/2026	30161 Coalgate Gazebo	Board Recommendation - Board Meeting 05/19/2026	\$15,000.00
5/19/2026	30182 Furniture Replacement	Board Recommendation - Board Meeting 05/19/2026	\$36,900.43
5/19/2026	30181 Valliant Elevator Engineering Study	Board Recommendation - Board Meeting 05/19/2026	(\$5,000.00)
5/19/2026	30180 Author Visits	Board Recommendation - Board Meeting 05/19/2026	(\$22,000.00)
5/19/2026	30178 Coalgate Remodel	Board Recommendation - Board Meeting 05/19/2026	(\$300,000.00)
5/19/2026	30165 McAlester Reserve Contribution	Board Recommendation - Board Meeting 05/19/2026	\$600,000.00



3.11 Approval to Designate Carnegie Foundation Donation toward the McAlester Library Remodel.

The Carnegie Corporation of New York recently decided to award approximately 1,280 current and former Carnegie libraries across the United States a \$10,000 gift each as part of the “Carnegie Libraries 250” initiative celebrating the 250th anniversary of the signing of the Declaration of Independence. The unrestricted gifts recognize Andrew Carnegie’s historic support of public libraries and the Carnegie Corporation’s continuing role as “cradles of democracy.” Our system therefore received a \$10,000 check from the Carnegie Corporation because the prior McAlester Public Library was a Carnegie library.

While there are no restrictions on the use of these funds, I feel it is most appropriate to ensure the McAlester Public Library benefit directly from this contribution. With the Board’s approval, we will designate this \$10,000 toward the remodel of the McAlester Public Library.

Requested Action: To accept the recent \$10,000 donation from the Carnegie Foundation and Designate its Use Toward the McAlester Public Library Remodel.





**McAlester Campaign
Donation Report
May 5, 2026**

Donations Received

Steve and Patty Harrison - \$50,000

City of McAlester - \$300,000

Action Items or Strategic Discussion Supporting Documents



SOUTHEAST OKLAHOMA LIBRARY SYSTEM

-
-
- 4.01 Discussion and Consideration of Revised FY 2026 Budget.
 - 4.02 Discussion and Consideration of FY 2027 Budget.
 - 4.03 Discussion and Consideration of FY 2027 SEOLS Scholarships Budget.
 - 4.04 Discussion and Consideration of Purchase of Courier Van and Two Passenger Vehicles.
 - 4.05 Discussion and Consideration of Purchase of Gazebo for Coalgate Library.
 - 4.06 Discussion of McAlester Public Library Fundraising with Possible Action to Extend SEOLS' Pledge.
 - 4.07 Discussion and Consideration of Latimer County Imagination Library Proposal.
 - 4.08 Discussion and Consideration of Copier Leases and Maintenance Agreements.
 - 4.09A Pursuant to 25 O.S. §307(B)(1), Consider Convening in Executive Session for the Purpose of Discussing the Executive Director's Performance Review and Contract.
 - 4.09B Consideration to Exit Executive Session.
 - 4.09C Consideration of Executive Director's Contract.

Southeast Oklahoma Library System
FY 2026 Revised Budget, Presented May 19, 2026

Income

Ad Valorem Taxes	\$ 6,915,289
State of Oklahoma (State Aid)	\$ 87,279
Interest Income	\$ 80,000
Fees and Charges	\$ 57,450
Donations	\$ 354,000
Grant Income	\$ 53,316
In Kind Donations	\$ 10,000
Disposition Surplus Equipment	\$ 10,650
Miscellaneous Income	\$ 500
Total Income	\$ 7,568,485

Carryover	\$ 650,000
------------------	-------------------

Total Available Funds	\$ 8,218,485
------------------------------	---------------------

Expenses

Personnel Expenses	\$ 4,342,460
Public and Technical Services	\$ 308,851
Operating Expenses	\$ 1,656,077
Branch Information Materials	\$ 841,097
Capital Expenditures	\$ 770,000
Board Reserves	\$ 300,000
Total Expenses	\$ 8,218,485

Net Ordinary Income	\$ -
----------------------------	-------------

Southeast Oklahoma Library System
FY 2027 Intial Budget, Presented May 19, 2026

Income

Ad Valorem Taxes	\$	6,611,416
State of Oklahoma (State Aid)	\$	87,279
Interest Income	\$	60,000
Fees and Charges	\$	83,826
Donations	\$	210,000
Grant Income	\$	5,000
In Kind Donations	\$	10,000
Disposition Surplus Equipment	\$	5,000
Miscellaneous Income	\$	500
Total Income	\$	7,073,022

Carryover \$ 878,276

Total Available Funds	\$	7,951,298
------------------------------	-----------	------------------

Expenses

Personnel Expenses	\$	4,553,598
Public and Technical Services	\$	266,250
Operating Expenses	\$	1,453,639
Branch Information Materials	\$	801,811
Capital Expenditures	\$	276,000
Board Reserves	\$	600,000
Total Expenses	\$	7,951,298

Net Ordinary Income	\$	-
----------------------------	-----------	----------



4.03 Discussion and Consideration of FY 2027 SEOLS Scholarships Budget.

Our scholarship program requires that the SEOLS Board set a budget for the Personnel Committee to base its recommendation upon. Within the initial budget for FY 2027, management built \$10,000 into the Operating Expenses, within our Human Resources category. While \$10,000 is management's recommendation, the Board can reduce or increase this number. If the Board chooses to increase this number, and I believe many of you will desire to do so, we will offset the amount by decreasing what is set aside for continuing education, a line item that covers such expenses as our in-service costs and various conference registrations.

The Personnel Committee will recommend scholarship amounts based on this scholarship budget, the number of requests received, and the quality of those requests. The maximum an applicant may request for one semester is \$1,500, not to exceed \$6,000 for a bachelor's degree or certification. Funding for all degrees is limited to a total of \$8,000 over the course of employment, including all graduate-level coursework.

Requestion Motion: To set a FY 2027 Scholarship Budget of \$10,000.





4.04 Discussion and Consideration of Purchase of Courier Van and Two Passenger Vehicles

This past year our mileage costs seem to have spiked. From April 2024 through March 2025, we paid out \$24,000 in mileage reimbursements. Part of this stems from the fact that we have more central staff becoming more active; we have four regional supervisors, two children and teen services librarians, a support services librarian, and more. In addition, we have created more opportunities for staff to connect through trainings and committee assignments. At 72.5 cents per mile, the reimbursement costs for this add up quickly, even when using the four SEOLS passenger vehicles we have when possible.

Passenger Vehicle 1

Adding a passenger vehicle to Haskell County for primary use by new regional supervisor Tracy Allred and secondary use by training specialist Erika Needham out of Quinton would save the system about \$6,000 annually. This would justify the expense of a \$30,000 vehicle within five years.

Passenger Vehicle 2

The passenger van kept at Broken Bow is now ten years old. I would like to move it to Coalgate for use by the manager there, who rare has opportunities to carpool, and our part-time southern children's/teen services librarian. We've not had any major issues with this vehicle, so I believe we can get another year or two out of it. At the same time, I would like to place a new passenger vehicle in Broken Bow for primary use by the southern regional supervisor. Because four managers often travel to trainings and events together, I feel it would be prudent to get a passenger van capable of handling more people and luggage than a sedan or small SUV. Without a passenger van, overnight CE events would still require mileage from one of the managers in the area.

Courier Van

Our courier van has over 375,000 miles and spent more than a week in the shop after the new year. It is six years old. Because of the long trips in areas with little cellular coverage, I feel we should not wait for this vehicle to break down more.

Cargo Van Quotes

Sam Wampler's Freedom Ford	Ford Transit Van R1Y0 T250	\$45,940
Sam Wampler's Freedom Ford	Ford Transit Van – T250 MR Includes higher ceiling, side rail, & partition	\$51,833
Patriot McAlester	Ram 1500 Promaster Cargo Low Roof	\$46,609
Patriot McAlester	Ram 1500 Promaster Low Roof w/Side rail & partition	\$54,964
Patriot McAlester	Ram 2500 Promaster High Roof w/Side rail & partition	\$59,294



Passenger Car Quotes

Sam Wampler's Freedom Ford	Ford Escape 4DR Active FWD	\$27,300
Patriot McAlester	Jeep Grand Cherokee Laredo	\$44,109
Patriot McAlester	Jeep Compass Latitude Altitude	\$33,609

Passenger Van Quotes

Sam Wampler's Freedom Ford	Ford Transit Van X2C0 T350	\$56,500
Sam Wampler's Freedom Ford	Ford Expedition	\$62,489
Patriot McAlester	Chrysler Voyager LX	\$41,359

Management's Recommendations:

- Cargo Van – Ford Transit van – T25 MR @ \$51,833
- Passenger Car – Ford Escape @ \$27,300
- Passenger van – Chrysler Voyager LX @ \$41,359

Total Expense: \$120,492



QUOTE

Sam Wampler's Freedom Ford

720 S. George Nigh Expressway
McAlester, OK 74501
918 807 1903

BILL TO

Bethany Fabrizio
Southeast Oklahoma Library System

QUOTE

SWB20260501c

QUOTE DATE

05/01/2026

DESCRIPTION

AMOUNT

2026 Transit Van R1Y0 T250 LR Cargo RWD

45,940.00

TOTAL

\$45,940.00



QUOTE

Sam Wampler's Freedom Ford

720 S. George Nigh Expressway
McAlester, OK 74501
918 807 1903

BILL TO

Bethany Fabrizio
Southeast Oklahoma Library System

QUOTE

20260508SEOLSa

QUOTE DATE

05/08/2026

DESCRIPTION

AMOUNT

2026 Ford T250 MR Cargo RWD	50,333.00
Additional Options:	
Steps	750.00
Bulkhead	750.00
Grab-Handle	0.00

TOTAL

\$51,833.00



ford.com

VEHICLE DESCRIPTION

TRANSIT

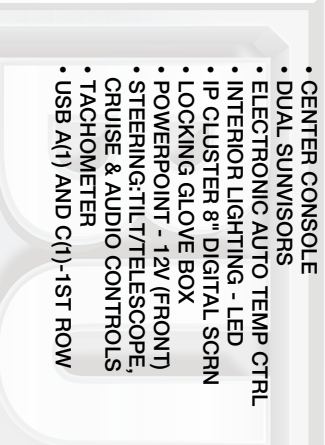
2026 T-250 MR CARGO RWD
2 PASSENGER 148" WB
3.5L ECOBOOST V6 (GAS)
10-SPEED TRANSMISSION

EXTERIOR
OXFORD WHITE
INTERIOR
DARK PALAZZO GRAY VINYL

TK A60516

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR	INTERIOR	FUNCTIONAL	SAFETY/SECURITY
• AUXILIARY FUEL PORT • BODY SIDE MOLDINGS - BLACK • BUMPERS - CARBON BLACK • DOOR HANDLES - BLACK • DUAL POWER MIRRORS • EASY FUEL® CARLESS FILLER • GLASS - SOLAR-TINTED • HEADLAMP COURTESY DELAY • HEADLAMPS - AUTOLAMP (ON/OFF) • SINGLE SLIDING SIDE DOOR • TIRE INFLATOR/SEALANT KIT • WIPERS - RAIN-SENSING	• A/C CLIMATE CONTROL • ACCESSORY TURN-OFF DELAY • ASSIST HANDLES - A-PILLAR • CENTER CONSOLE • DUAL SUNVISORS • ELECTRONIC AUTO TEMP CTRL • INTERIOR LIGHTING - LED • IP CLUSTER 8" DIGITAL SCRN • LOCKING GLOVE BOX • POWERPOINT - 12V (FRONT) • STEERING-TILT/TELESCOPE, CRUISE & AUDIO CONTROLS • TACHOMETER • USB A(1) AND C(1)-1ST ROW	• 5G MODEM • AM/FM/MP3/BLUETOOTH & USB • FORD CO-PILOT360® • FORWARD COLLISION WARNING • FRONT PARKING SENSORS • KEYLESS ENTRY W/PUSH START • LANE-KEEPING SYSTEM/ALERT • POST-COLLISION BRAKING • POWER LOCKS AND WINDOWS • PRE-COLLISION ASSIST W/AEB • REAR PARKING SENSORS • REAR VIEW CAMERA • SYNC®4 & 12" TOUCHSCREEN • WIRELESS APPLE CARPLAY® AND ANDROID AUTO™	• ADVANCEDTRAC™ WITH RSC® • AIRBAGS ® FRONT, SIDE AND SAFETY CANOPY® SYSTEM • BRAKES - 4-WHEEL DISC W/ABS • ELCTR STABILITY/TRACTN CTL • PASSIVE ANTI-THEFT SYSTEM • PRE-COLLISION ASSIST W/AEB • REAR HIGH MOUNT STOP LAMP • SECURILOCK® ANTI-THEFT SYS • SOS POST-CRASH ALERT SYS™ • TIRE PRESSURE MONIT SYS



• 3YR/36,000 BUMPER / BUMPER
• 5YR/60,000 POWERTRAIN
• 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

OPTIONAL EQUIPMENT/OTHER

PREFERRED EQUIPMENT PKG.101A
3.5L ECOBOOST V6 (GAS)
3.73 LIMITED SLIP AXLE
FRONT LICENSE PLATE BRACKET
9150# GVMR PACKAGE
HEAVY DUTY FRONT AXLE
50 STATE EMISSIONS
CONN PKG: 1 YR INCL W/FORD APP
SRW - SILVER STEEL W/ LUGS

2,800.00
NO CHARGE
NO CHARGE
NO CHARGE
NO CHARGE
NO CHARGE
NO CHARGE
NO CHARGE

PRICE INFORMATION

BASE PRICE \$51,800.00
TOTAL OPTIONS/OTHER 2,800.00
TOTAL VEHICLE & OPTIONS/OTHER 54,600.00
DESTINATION & DELIVERY 2,095.00

(MSRP)



RAMP ONE
CS15

CONVOY

RAMP TWO

ITEM #:
52-Z43C O/T 2

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

TOTAL MSRP \$56,695.00

Scan The QR Code to get more details about this vehicle



TA121 N RB 2X 635 006100 01 12 26

California Air Resources Board

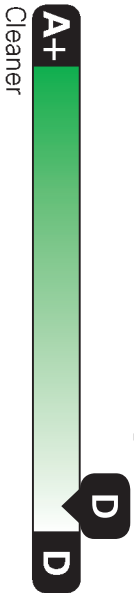
Gasoline Vehicle

Environmental Performance

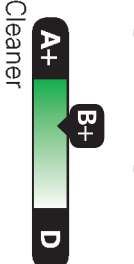
These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see www.arb.ca.gov/ep_label.

Protect the environment. Choose vehicles with higher ratings.

Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score Not Rated

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal	Driver	Not Rated
Crash	Passenger	Not Rated

Based on the risk of injury in a frontal impact.

Should ONLY be compared to other vehicles of similar size and weight.

Side	Front seat	Not Rated
Crash	Rear seat	Not Rated

Based on the risk of injury in a side impact.

Rollover Not Rated

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236



1FTBR1CG6T1KA60516

Protect®

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, pthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

Credit

Get Prequalified now at www.ford.com/finance

2026 MODEL YEAR
RAM 1500 PROMASTER CARGO
118" WB - LOW ROOF

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: \$45,870

RAM 1500 PROMASTER C/V L/R 118 WB
Exterior Color: Bright White Clear-Coat Exterior Paint
Interior Color: Black Interior Color
Engine: 3.6L V6 24V V-6 Engine
Transmission: 8-Speed Automatic Transmission
Standard Equipment (Unless Specified as Optional Equipment)
FUNCTIONAL SAFETY FEATURES

Supplemental Front Seat-Mounted Side Air Bag
Supplemental Side-Curtain Front Air Bag
Driver's Side Detection
Traffic Sign Recognition
Electronic Park Brake
Full-Speed Forward Collision Warning Plus
Pedestrian/Cyclist Emergency Braking
Multi-Collision Braking
Electronic Stability Control
Crosswind Assist
Electronic Roll Mitigation
Trailer Sway Damping
All-Speed Traction Control
ParkView® Rear Back-Up Camera
The Pressure Monitoring Display
Push-Button Start
Remote Keyless Entry
Speed-Sensitive Power Locks
Rear Corner (Cornered Serv) w/ Thru Global Telematics Box Module (TBM)
24-Gallon Fuel Tank
160-Amp Alternator
95-Amp Battery
Light-Duty Suspension
Square Tire Delete

INTERIOR FEATURES
4-Way Manual Adjustable Driver Seat
Upheaved 5 with 7-inch Touch Screen Display
SiriusXM® with 3-Month Radio Sub Call 570-64-2112
Handsfree Phone and Audio
Google Android Auto™
Apple CarPlay®
4 Speakers
Steering Wheel-Mounted Audio Controls
Media Input Hub
Instrument Panel 12-Volt Power Outlet
Upfit Interface Connector
Air Conditioning
Power Windows with Front One-Touch-Down Feature

Assembly Point of Entry: SALTILO, MEXICO
VIN: 3C6LRVNG81E-166470
EPA: 24 City / 30 Hwy / 24 Combined
MPG: 24 City / 30 Hwy / 24 Combined
EPA: 24 City / 30 Hwy / 24 Combined



Passenger Seat Delete
Deactivating Passenger Air Bag
Delete Inside Rear-View Mirror
EXTERIOR FEATURES
16-inch x 6.0-inch Steel Wheels
LT225/75R16 BSW 10-Ply Rated All-Season Tires
260-Degree Opening Rear Hinged Doors
Manual Fold-Away Mirrors
OPTIONAL EQUIPMENT (May Require Standard Equipment)
Tradesman Package 22B

Convenience Group \$895
Power-Folding Mirrors
Front Fog Lamps
Adaptive Cruise Control with Stop and Go
Rear Cargo LED Lamp
Heated Power-Folding Mirrors
Passenger Double Seat \$695
Cargo-Compartment Floor Mat by Mopar® \$330
Digital Rearview Mirror \$695
Front License Plate Bracket
Full-Size Spare Tire \$295
Underbody Tire Carrier
MyFlexCare Service (See Dealer for Details) \$225

Destination Charge \$2,595

TOTAL PRICE: * \$51,600

WARRANTY COVERAGE
5-year or 50,000-mile Powertrain Limited Warranty
3-year or 36,000-mile Basic Limited Warranty
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

\$46,609

California Air Resources Board

Gasoline Vehicle

For more information visit: www.ramtrucks.com
or call 1-866-RAMINFO

FCA US LLC

Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings
For information on how to compare, please see www.arb.ca.gov/ep_label

Protect the environment. Choose vehicles with higher ratings:
Greenhouse Gas Rating (tailpipe only)
Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.



GOVERNMENT 5-STAR SAFETY RATINGS

This vehicle has not been rated by the government for overall vehicle score, frontal crash, side crash, or rollover risk.

Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236



Ask for FlexCare Vehicle Protection. We built it. We back it.



2026 MODEL YEAR RAM 1500 PROMASTER CARGO 136" WB - LOW ROOF

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL, INCLUDING DEALER PREPARATION

Base Price: **\$49,065**

RAM 1500 PROMASTER C/V LR 136 WB
Exterior Color: Bright White Clear-Coat Exterior Paint
Interior Color: Black Interior Color
Interior: Cloth Bucket Seats
Engine: 3.6L V6 Pentastar® 200hp
Transmission: 8-Speed Automatic
Drive: FWD
Automatic Transmission
Standard Equipment (Unless Indicated by Optional Equipment)

FUNCTIONAL SAFETY FEATURES

Standard Front Seat-Mounted Side Air Bag
Standard Side-Curtain Front Air Bag
Traction Control
Electronic Park Brake
Full-Speed Forward-Collision Warning Plus
Pedestrian / Cyclist Emergency Braking
Mile-Collision Braking
Electronic Stability Control
Crosswind Assist
Electronic Roll Mitigation
Blind Spot Monitoring
Rear Cross-Traffic Alert
ParkView® Rear Back-Up Camera
Tire Pressure Monitoring Display
Push-Button Start
Remote Keyless-Entry
Speed-Sensitive Power-Locks
Ram Connect (Connected Services) with Trail
Global Telematics Box Module (TBM)
24-Gallon Fuel Tank
150-Amp Alternator
35-Amp Battery
Medium-Duty Suspension
Share the Interior Features

4-Way Manual Adjustable Driver Seat
Uconnect® 5 with 7-Touch Screen Display
SiriusXM® with 3-Month Radio Star Call 800-643-2112
Handsfree Phone and Audio
Apple CarPlay®
4 Speakers
Steering-Wheel-Mounted Audio Controls
Media Input Hub
Instrument Panel 12-Volt Power Outlet
Left Outside Mirror
Left Outside Mirror
Power Windows with Front One-Touch-Down Feature
Optional Equipment (May Require Standard Equipment)

OPTIONAL EQUIPMENT (May Require Standard Equipment)
Passenger Bucket Seat
Cloth Weather Guard
Automatic Headlamps
Automatic High Beams
Rain-Sensitive Windshield Wipers
220-Amp Alternator
Heated Windshield

\$1,695

Heated Steering Wheel	
Premium-Wrapped Steering Wheel	
Heated Driver Seat	
Heated Passenger Seat	
Adaptive Cruise Control with Stop and Go	
2-Way Manual Lumbar Adjustable Driver Seat	
6-Way Manual Lumbar Adjustable Passenger Seat	
6-Way Manual Adjustable Front Passenger Seat	
Convenience Group	\$695
Power-Folding Mirrors	
Power-Folding Third Row	
Power-Folding Third Row	
Heated Power-Folding Mirrors	
Rear Heated Power-Folding Mirrors	
Rear Window Defogger	
Rear View Day / Night Mirror	
Front License Plate Bracket	
Full-Size Spare Tire	\$295
Underbody Tire Carrier	
Remote Start System	\$495
Class IV Receiver-Hitch	\$495
MyFlareCare Service (See Dealer for Details)	\$225
Destination Charge	\$2,595
TOTAL PRICE: *	\$56,205

WARRANTY COVERAGE
10-year or 100,000-mile Powertrain Limited Warranty
(Retail Purchases)
5-year or 100,000-mile Powertrain Limited Warranty
(Lease/Purchase)
3-year or 36,000-mile Basic Limited Warranty
Ask Dealer for a copy of the limited warranties or
see your owner's manual for details.

*ADD RUNNING & BOARDS
AND BULKHEAD INSTALLATION*

\$54,964

Assembly Point of Entry: SALTILLO, MEXICO
VIN: 3C9-LRVGXT-187214
14/09/2012
1311-A

THIS LABEL IS ASSIGNED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REPRODUCED OR ALTERED PRIOR TO DELIVERY TO THE BUYER. THE BUYER IS RESPONSIBLE FOR THE VEHICLE'S CONDITION AND CONTENTS. THE BUYER IS RESPONSIBLE FOR THE VEHICLE'S CONDITION AND CONTENTS. THE BUYER IS RESPONSIBLE FOR THE VEHICLE'S CONDITION AND CONTENTS.

For more information visit: www.ramtrucks.com
or call 1-866-RAMINFO

FCA US LLC

California Air Resources Board

Gasoline Vehicle

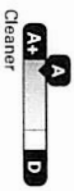
Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see www.arb.ca.gov/ep_label

Protect the environment. Choose vehicles with higher ratings:
Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.

GOVERNMENT 5-STAR SAFETY RATINGS

This vehicle has not been rated by the government for overall vehicle score, frontal crash, side crash, or rollover risk.

Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

FlexCare
VEHICLE PROTECTION
Ask for FlexCare Vehicle Protection. We built it. We back it.





2026 MODEL YEAR RAM 2500 PROMASTER CARGO 159" WB - HIGH ROOF

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: **\$51,800**

RAM 2500 PROMASTER C/V 159 WB
Exterior Color: Bright White Clearcoat Exterior Paint
Interior Color: Black Interior Color
Interior Cloth Bucket Seats
Engine: 3.6L V6 24V VVT Engine
Transmission: TorqueFlite 6-Speed Automatic Transmission
STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL/SAFETY FEATURES

Supplemental Front Seat-Mounted Side Air Bag
Supplemental Side-Curtain Front Air Bag
Driver's Side Door Lockout
Electronic Park Brake
Full-Speed Forward Collision Warning Plus
Blind Spot Detection
Cross-Traffic Alert
Electronic Stability Control
Crosswind Assist
Electronic Roll Mitigation
Traction Control
All-Speed Traction Control
ParkView Rear Back-Up Camera
Tire Pressure Monitoring Display
Push-Button Start
Remote Keyless-Entry
Speed-Sensitive Power-Locks
Rear Connect (Connected Services) with Trail
Alert
24-Gallon Fuel Tank (Module 110V)
150-Amp Alternator
35-Amp Battery
Heavy-Duty Suspension
Steel Tire Valve

INTERIOR FEATURES

OPTIONAL EQUIPMENT (May Require Standard Equipment)

Optional Package 228

Premium Convenience Group
Automatic Headlamps
Automatic High-Beam Headlamp-Control
Rain-Sensitive Windshield Wipers
Passive Entry
Cluster with 7.0-in. TFT Color Display
ParkSense Rear Park-Assist System
Traffic Sign Information
Connected 3 Way with 10.1-inch Touch Screen Display
GPS Navigation
HD 100 Radio
Wireless Charging Pad
Integrated Voice Command
SiriusXM 360L with 3-Month Sub Call 800-643-2112
Cold Weather Group
220-Amp Alternator
Heated Windshield
Heated Steering Wheel

\$1,845

\$1,445

Assembly, Port of Entry, SALTILLO, MEXICO
VIN: 3C6LRVDG4TE-178889 LACON 6828 0733-1



THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE END USER.
* STATE AND LOCAL TAXES, IF ANY, LICENSE AND TITLE FEES, AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. CHECKOUT IF ANY DISCREPANCY OR CHANGE IS REQUIRED OR REQUESTED.

Premium-Wrapped Steering Wheel	
Heated Driver Seat	
Heated Passenger Seat	
Adaptive Cruise Control with Stop and Go	
2-Way Manual Lumbar Adjustable Driver Seat	
6-Way Manual Lumbar Adjustable Passenger Seat	
6-Way Manual Adjustable Front Passenger Seat	
Convenience Group	\$695
Power Windows	
Power Door Locks	
Rear Cargo LED Lamp	
Heated Power-Folding Mirrors	
Cargo Storage Headliner	
Rear Hinged Doors with Fixed Glass	\$445
Rear Window Defogger	
Rear View Day / Night Mirror	
Full-Size Spare Tire	\$295
Underbody Tire Carrier	
Remote Start System	\$495
Climate Control System	\$495
MyFlexCare Service (See Dealer for Details)	\$225
Destination Charge	\$2,595
TOTAL PRICE: *	\$60,535

WARRANTY COVERAGE

10-year or 100,000-mile Powertrain Limited Warranty
(Retail Purchases)
5-year or 100,000-mile Powertrain Limited Warranty
(Fleet/Government Purchases)
3-year or 36,000-mile Basic Limited Warranty
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

ADD RUNNING & BOARDS
AIR CONDITIONER INSTALLED

\$59,294

California Air Resources Board

For more information visit: www.ramtrucks.com
or call 1-866-RAMINFO

FCA US LLC

Gasoline Vehicle

Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see www.arb.ca.gov/ep_label

Protect the environment. Choose vehicles with higher ratings:

Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.



GOVERNMENT 5-STAR SAFETY RATINGS

This vehicle has not been rated by the government for overall vehicle score, frontal crash, side crash, or rollover risk.

Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236



Ask for FlexCare Vehicle Protection. We built it. We Back it.



QUOTE

Sam Wampler's Freedom Ford

720 S. George Nigh Expressway
McAlester, OK 74501
918 807 1903

BILL TO

Bethany Fabrizio
Southeast Oklahoma Library System

QUOTE

SWB20260501a

QUOTE DATE

05/01/2026

DESCRIPTION

AMOUNT

2026 Ford Escape 4DR Active FWD

27,300.00

TOTAL

\$27,300.00



ford.com

VEHICLE DESCRIPTION

ESCAPE FWD

2026 ACTIVE FWD
106.7" WHEELBASE
1.5L ECOBOOST W/START-STOP
8-SPD AUTO TRANSMISSION

EXTERIOR
SPACE SILVER METALLIC
INTERIOR
SPACE GRAY UNIQUE CLOTH STS

TU A21836

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- EXTERIOR

 - ACTIVE GRILLE SHUTTERS
 - DOOR HANDLES - BODY COLOR
 - DUAL EXHAUST CHROME TIPS
 - EASY FUEL@ CAPLESS FILLER
 - HEADLAMP COURTESY DELAY
 - HEADLAMP - AUTO LED
 - PRIVACY GLASS - REAR DOORS
 - REAR INT WIPE/WASH/DFRST
 - REAR SPOILER
 - TAILLAMPS-LED
 - TIRE INFLATOR/SEALANT KIT
- INTERIOR

 - DUAL VISOR VANITY MIRRORS
 - DUAL ZONE AUTO CLIMATE CTL
 - ILLUMINATED ENTRY SYSTEM
 - MAP POCKETS-PASSENGER
 - POWERPOINTS-12V, USB A & C
 - REAR SEAT CUPHOLDERS
 - ROTARY GEAR SHIFT DIAL
 - STEERING:TILT/TELESCOPE, CRUISE & AUDIO CONTROLS
- FUNCTIONAL

 - 4G MODEM
 - BUS W/CROSS-TRAFFIC ALERT
 - ELECTRIC PARKING BRAKE
 - FORD APP
 - INTELLIGENT ACCESS W/PUSH BUTTON START
 - REFRESH95
 - SIRIUSXM@ W/360L- NA AK&HI
- SAFETY/SECURITY

 - ADVANCEDTRACTM WITH RSC®
 - AIRBAG - DRIVER KNEE
 - AIRBAGS - DUAL STAGE FRONT
 - AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
 - AIRBAGS - SAFETY CANOPY®
 - LATCH CHILD SAFETY SYSTEM
 - PERSONAL SAFETY SYSTEMTM
 - SECURILOCK® ANTI-THEFT SYS
 - SOS POST-CRASH ALERT SYSTM
 - TIRE PRESSURE MONIT SYS
- WARRANTY

 - 3YR/36,000 BUMPER / BUMPER
 - 5YR/60,000 POWERTRAIN
 - 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

EQUIPMENT GROUP 200A

PRICE INFORMATION

(MSRP)

OPTIONAL EQUIPMENT/OTHER

225/65R17 102H A/S BSW2 TIRES		
COLD WEATHER PACKAGE	NO CHARGE	
.HEATED STEERING WHEEL		
.MIRROR-P/WF/HTD GLASS		
.REMOTE START SYSTEM		
.HEATED FRONT ROW SEATS		
PANORAMIC VISTA ROOF	1,595.00	
MINI SPARE WHEEL/TIRE	345.00	
SUPPLEMENTAL PTC HEATER	NO CHARGE	
17" SHDW SLVR-PNTD ALUM WHEELS		
ACTIVE PREM TECHNOLOGY PACKAGE	4,370.00	
.POWER LIFTGATE		
.B&O AUDIO, 10-SPK		
.MEMORY PACKAGE		
.WIRELESS CHARGING		
.10-WAY POWER DRIVER SEAT		
.POWER 6-WAY PASSENGER SEAT		
TECH PACKAGE #1	NO CHARGE	
.EVAASIVE STEERING ASSIST		
.LANE CENTERING ASSIST		
.REAR PARKING SENSORS		
.ADAPTIVE CRUISE CONTROL		
.13.2" TOUCHSCREEN		
FRONT LICENSE PLATE BRACKET	NO CHARGE	
DEALER INSTALLED OPTIONS		
First Aid Kit	60.00	
Wheel-Locking Exposed Lug Nuts	90.00	

	RAMP ONE	
	RA20	
	RAMP TWO	
	RAIL	
	ITEM #:	52-L021 O/T 2

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

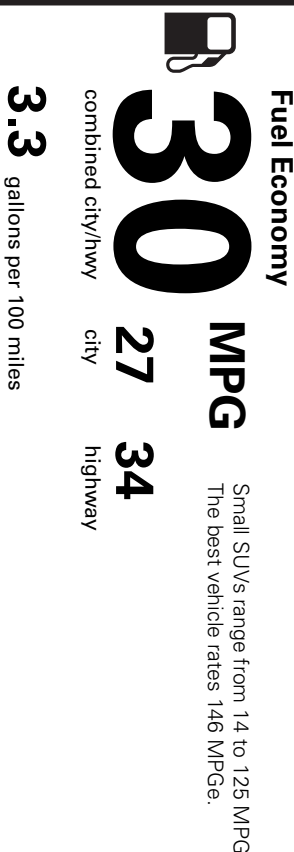
TOTAL MSRP \$38,305.00

Scan The QR Code to get more details about this vehicle

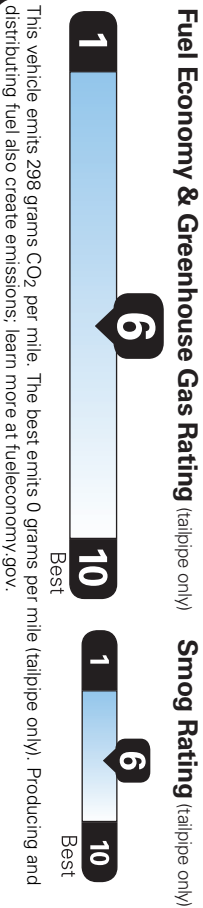


SL101 N RB 2X 620 007721 11 10 25

EPA FUEL DOT Fuel Economy and Environment



Annual fuel cost \$1,650



Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 29 MPG and costs \$8,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.30 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal	Driver	★★★★★
Crash	Passenger	★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side	Front seat	★★★★★
Crash	Rear seat	★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236



1FMCU0GN8TUA21836



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, pthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

Gasoline Vehicle

You save \$250

in fuel costs over 5 years compared to the average new vehicle.

FordPass ConnectTM

Download the FordPassTM app* and you can:

- Access Vehicle Control Features
- Remotely start, lock and unlock your vehicle.
- Locate your vehicle and check approximate fuel range.
- Receive vehicle health alerts.

- Activate 4G LTE Wi-Fi Hotspot
- New vehicles include a 3-month or 3GB data (whichever comes first) Wi-Fi trial.
- Connect up to ten Wi-Fi-equipped devices.

*Compatible with select smartphone platforms. FordPass ConnectTM service required (see App Store for more information). Connected service and related features are functionally subject to compatible AT&T network enabling; blocking/extra charges/related reviews may affect functionality and data rates may apply. See your local Ford website for our privacy policy.

The FordPass ConnectTM modem is active and sending vehicle data (e.g., diagnostics) to Ford. See In-Vehicle Settings for connectivity options.



Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.



Get Prequalified now at www.ford.com/finance

2026 MODEL YEAR

Jeep GRAND CHEROKEE LAREDO X 4X4

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: **\$40,415**

JEOP GRAND CHEROKEE LAREDO 4X4

Exterior Color: Bright White Clear-Coat Exterior Paint
Interior Color: Black Interior Color
Engine: 3.6L V6 24V Pentastar® Engine with Stop/Start Technology
Transmission: 8-Speed Automatic 850R® Transmission
STANDARD EQUIPMENT (UNLESS REPEATED BY OPTIONAL EQUIPMENT)
FUNCTIONAL SAFETY FEATURES

Quadra-Trac I® 4WD System
Supplemental Side-Curtain Front and Rear Air Bags
Supplemental Front Seat-Mounted Side Air Bags
Driver Inflatable Knee-Breaker Air Bag
Passenger Inflatable Knee-Breaker Air Bag
Active Lane-Management System
Active Lane-Management System
Full-Speed Forward-Collision Warning Plus
Blind-Spot and Cross-Traffic Detection
Advanced Brake-Assist
ParkSense® Rear Park-Assist with Stop
Auto-Lock 4-Wheel Disc Brakes
Electronic Stability Control
Hill-Slope Assist
Tire Pressure Monitoring Display
Compact Spare Tire
Conventional Differential Front Axle w/ Disconnect
Speed-Sensitive Power Locks
Security Alarm
Rear-Seat Object Alert
Trailer Sway Damping

INTERIOR FEATURES

Cluster with 10.25-Inch TFT Color Display
Uconnect® 5 with 8.4-Inch Touch Screen Display
Apple CarPlay®
Google Android Auto™
Jeep Connect (Connected Services) w/ Trail
Integrated Voice Command
6 Speakers
Steering-Wheel-Mounted Audio Controls
Steering-Wheel-Mounted Shift Control
Illuminated Cupholders
12-Volt Auxiliary Power Outlet
8-Way Power Adjustable Driver Seat
4-Way Manual Adjustable Front Passenger Seat
A/C with Dual-Zone Auto Temperature Control
Full-Function Media Hub with 2-USB Plus Aux-Port
2nd Row Dual Charge-Only USB Ports
Rear 60/40 Folding Seat

EXTERIOR FEATURES

Rear Cargo Area 12-Volt Power Outlet
18-Inch x 8.0-Inch Full-Panel Aluminum Wheels
Black/Gloss-Black Roof Rails
Power Mirrors
LED Tail Lamps
Aerodynamic Laminated Rear Door Glass
Acoustic Windshield
OPTIONAL EQUIPMENT (May Require Standard Equipment)
Customer Preferred Package 22J
Laredo X Classic
Power Liftgate
Rain-Sensitive Windshield Wipers
Remote-Start System
Selectable Tire-Fill Alert
Wireless Charging Pad
Heated Steering Wheel
Heated Front Seats
Power Sunroof
115-Volt Auxiliary Power Outlet
MyFlexCare Service (See Dealer for Details)

\$2,495

Destination Charge

\$1,995

TOTAL PRICE: * **\$45,130**

WARRANTY COVERAGE

5-year or 60,000-mile Powertrain Limited Warranty
3-year or 36,000-mile Basic Limited Warranty
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

5 YEAR/60,000 MILE

POWERTRAIN WARRANTY

\$44,109

Assembly Plant/Port of Entry: DETROIT, MICHIGAN, U.S.A.
VIN: 1C4RJHAG3TC-237843 14-726 1883



*MSRP. MSRP does not include destination charge, dealer prep, taxes, title, license, and other available or regionally required equipment. Dealer price may vary. Dealer price includes destination charge, dealer prep, taxes, title, license, and other available or regionally required equipment. Dealer price may vary.

For more information visit: www.jeep.com
or call 1-877-IAM-JEEP

FCA US LLC

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

These estimates reflect new EPA method beginning with 2011 models.

22 MPG
combined city/hwy
19 city
26 highway
4.5 gallons per 100 miles

You spend **\$2,750** in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost

\$2,250

Fuel Economy & Greenhouse Gas Rating



This vehicle gets 22 mpg city/26 mpg highway. The best rating is 10 mpg city/10 mpg highway. The worst rating is 1 mpg city/1 mpg highway.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 23 MPG and cost \$2,600 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.30 per gallon. MPG is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.



GOVERNMENT 5-STAR SAFETY RATINGS

This vehicle has not been rated by the government for overall vehicle score, frontal crash, side crash, or rollover risk.

Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 73%
MAJOR SOURCES OF FOREIGN PARTS CONTENT:
MEXICO: 20%
NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY DISTRIBUTION, OR OTHER NON-PARTS COSTS.
FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
DETROIT, MICHIGAN, U.S.A.
COUNTRY OF ORIGIN:
ENGINE: MEXICO
TRANSMISSION: UNITED STATES

FlexCare
VEHICLE PROTECTION
Ask for FlexCare Vehicle Protection. We Built It. We Back It.

2026 MODEL YEAR

Jeep COMPASS LATITUDE ALTITUDE 4X4

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL, INCLUDING DEALER PREPARATION

Base Price: **\$29,355**

JEOP COMPASS LATITUDE 4X4
 Exterior Color: Black
 Interior Color: Black
 Interior Premium Cloth/Vinyl Bucket Seats
 Engine: 2.0L I4 DOHC DI Turbo Engine with Stop Start
 Transmission: 8-Speed Automatic 48/30 Transmission
STANDARD EQUIPMENT (VALUES REPEATED BY OPTIONAL EQUIPMENT)

FUNCTIONAL SAFETY FEATURES

Advanced Multistage Front Air Bags
 Supplemental Side-Curtain Front and Rear Air Bags
 Supplemental Front Seat-Mounted Side Air Bags
 Blind Spot and Cross-Path Detection
 Active Lane Management System
 Pedestrian/Cyclist Emergency Braking
 Rear Seat Reminder Alert
 Downy Drive Detection
 Advanced Brake-Assist
 Speed-Sensitive Power-Locks
 ParkView® Rear Back-Up Camera
 Rear Window Distractor
 Deep-Tint Sunscreen Glass
 Select-Terrain® System
 Fog and Cornering Lamps
 Rear-View Day Night Mirror
 Remote-Start System
 Speed Control
 Front Door Passive Entry and Lock
 Performance Anti-Lock 4-Wheel Disc Brakes

INTERIOR FEATURES

Connected: 5 with 8.4-inch Touch Screen Display
 Semi-XM® with 3-Month Radio Sub Call 800-643-2112
 Apple CarPlay®
 Google Android Auto™
 Handsfree Phone and Audio
 Steering-Wheel Mounted Audio Controls
 Illuminated Entry
 Power Front Windows with 1-Touch Up & Down
 Heated Front Seats
 Heated Steering Wheel
 Rear 60/40 Folding Seat
 6 Speakers
 Front Row USB Type-A and C
 Second Row USB Type-A Charge-Only
 Jeep Clean Air System
 Front and Rear Floor Mats
EXTERIOR FEATURES
 Black Side Roof Rails
 Power-Adjusting Mirrors

Exterior Mirrors with Heating Element
 LED Reflector Headlamps
 Bright Daylight Opening Moldings
 Daytime Running Lamp System
 Electronic Stability Control
 Electric Park Brake
 Electronic Roll Mitigation
OPTIONAL EQUIPMENT (May Require Standard Equipment)
 Silver Zynith Metallic Clear-Coat Exterior Paint \$595
Customer Preferred Package 29N \$1,995

Altitude Special Edition
 Sliding Sun Visions with Illuminated Mirrors
 Neutral Gray Exterior Badging
 Gloss-Black Surround with Neutral Gray Rings
 Black Daylight Opening Moldings
 Semi-XM® with 3-Month Radio Sub Call 800-643-2112
 Jeep Connected (Connected Services) w/ Trail
 Handsfree Phone and Audio
 4G LTE Wi-Fi Hot Spot
 Z25-55R16 BSW All-Season Tires
 Unconnected 5 with 10.1-inch Touch Screen Display
 18-inch x 7.0-inch Gloss-Black Painted Alum Wheels
 Piano Black Interior Accents
 MY1
 NMA
 MyFloCare Service (See Dealer for Details) \$225
 Destination Charge \$1,995

TOTAL PRICE: * **\$34,165**

WARRANTY COVERAGE

5-year or 60,000-mile Powertrain Limited Warranty
 3-year or 36,000-mile Basic Limited Warranty
 Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

**5 YEAR/60,000 MILE
 POWERTRAIN WARRANTY**

\$33,609

Assembly Point/Port of Entry: TOLUCA, MEXICO
 VIN: 3C4JNDBN3JT-222848
 14-728 5004
 22713

THIS LABEL IS SUBJECT TO A 5-YEAR/50,000-MILE LIMITED WARRANTY. THE LABEL CANNOT BE REFINISHED.
 ON A LIMITED BASIS, TO THE EXTENT OF THE LABEL, THE LABEL CANNOT BE REFINISHED.
 * STATE AND/OR LOCAL TAXES, FEES, AND TITLE ARE NOT INCLUDED IN THIS PRICE. DEALER'S PRICE MAY VARY.
 ** BASED ON MSRP OF \$29,355. EXcludes destination charge.

For more information visit: www.jeep.com
 or call 1-877-1JAM-JEEP

FCA US LLC

EPA DOT Fuel Economy and Environment

Fuel Economy

These estimates reflect new EPA methods beginning with 2011 models. Small SUV 4WD range from 13 to 125 MPG. The best vehicle rates 110 MPG.

26 MPG
 23 city 31 highway
 combined city/hwy
 3.8 gallons per 100 miles

Annual fuel cost
\$1,900

Fuel Economy & Greenhouse Gas Rating



You spend
\$1,000
 in fuel costs
 over 5 years
 compared to the
 average new vehicle.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 23 MPG and costs \$1,900 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.20 per gallon. MPG is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★ ★ ★ ★

Based on the combined ratings of front, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash ★ ★ ★ ★
Driver Passenger ★ ★ ★ ★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash ★ ★ ★ ★
Front seat Rear seat ★ ★ ★ ★

Based on the risk of injury in a side impact.

Rollover ★ ★ ★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
 Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
 U.S./CANADIAN PARTS CONTENT: 36%
 MAJOR SOURCES OF FOREIGN PARTS CONTENT:

MEXICO: 53%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:
 FINAL ASSEMBLY POINT:
 TOLUCA, MEXICO
 COUNTRY OF ORIGIN:
 ENGINE: UNITED STATES
 TRANSMISSION: UNITED STATES

FlexCare
 VEHICLE PROTECTION

Ask for FlexCare Vehicle Protection. We built it. We Back it.



VOYAGER LX

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: **\$41,395**

CHRYSLER VOYAGER LX

Exterior Color: Bright White Clear-Coat Exterior Paint
Interior Color: Black / Black / Black Interior Colors
Interior: 3rd-Row Fold-Down Bucket Seats
Entertainment: 2-Din AM/FM Stereo with 6 Speakers
Transmission: 9-Speed Automatic with Overdrive
STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

FUNCTIONAL SAFETY FEATURES

Advanced Multistage Front Air Bags
Driver Inflatable Knee-Bolster Air Bag
Passenger Inflatable Knee-Bolster Air Bag
Supplemental Side-Curtain Air Bags
Supplemental Front Seat-Mounted Side Air Bags
LATCH Ready Child-Seat Anchor System
ParkView® Rear Back-Up Camera
Electronic Stability Control
Blind-Spot and Rear Cross-Traffic Detection
Lane-Departure Warning Plus
Post-Stroke Emergency Braking
Full-Speed Forward-Collision Warning Plus
Hill-Slope Assist
ParkSense® Rear Park Assist with Stop
Adaptive Cruise Control with Stop and Go
Rear Seat Reminder Alert
Remotestart System
Security Alarm
19-Gallon Fuel Tank

INTERIOR FEATURES

Uconnect® 5 with 10.1-inch Touch Screen Display
Google Android Auto™
Apple CarPlay®
2nd and 3rd Row Slowl n' Go® Seats with Easy-Tilt
3rd-Row Slowl n' Go® (60 / 40 Bench)
8-Way Power Adjustable Driver Seat
2nd-Row In-Floor Storage Bins
2nd-Row Power Windows
Steering-Wheel-Mounted Audio Controls
Tilt / Telescope Steering Column
Front Floor Mats
6 Speakers
SiriusXM® with 3-Month Radio Svc Call 800-645-2112
4G LTE Wi-Fi Hot Spot

Assembly Point Port of Entry WINDSOR, ONTARIO, CANADA
VIN: 2C4-RC1G6TR-265982 1E7CN 5577 2015



WARRANTY & SERVICE: CHRYSLER VOYAGER LX 5-YEAR/50,000-MILE LIMITED WARRANTY
OR 4-YEAR/50,000-MILE LIMITED WARRANTY
WARRANTY & SERVICE: CHRYSLER VOYAGER LX 5-YEAR/50,000-MILE LIMITED WARRANTY
OR 4-YEAR/50,000-MILE LIMITED WARRANTY
WARRANTY & SERVICE: CHRYSLER VOYAGER LX 5-YEAR/50,000-MILE LIMITED WARRANTY
OR 4-YEAR/50,000-MILE LIMITED WARRANTY

Power Liftgate
Power Sliding Doors
Heated Front Seats
Heated Steering Wheel
Chrysler Connect (Connected Services) with Trail
EXTERIOR FEATURES
17 inch x 7.0 inch Aluminum Wheels
235/65R17 BSW All-Season Tires
Rain-Sensitive Windshield Wipers
Halogen Headlamps
High-Beam Daytime Running Headlamps
Exterior Mirrors with Heating Element
Remote Proximity Keyless Entry for All Doors
OPTIONAL EQUIPMENT (See Dealer for Details)
Customer Preferred Package 27E \$225
MyFlexCare Service (See Dealer for Details) \$225
Destination Charge \$1,995

TOTAL PRICE: * **\$43,615**

WARRANTY COVERAGE

5-year or 60,000-mile Powertrain Limited Warranty
3-year or 36,000-mile Basic Limited Warranty
Ask Dealer for a copy of two limited warranties or see your owner's manual for details.

5 Year / 60,000 Mile
POWERTRAIN WARRANTY

\$41,395

For more information visit: www.chrysler.com
or call 1-800-CHRYSLER

FCA US LLC

EPA Fuel Economy and Environment DOT

Fuel Economy

These estimates reflect new EPA methods beginning with 2017 models.

22 MPG
combined city/hwy
4.5 gallons per 100 miles

Annual fuel cost

\$2,250

Fuel Economy & Greenhouse Gas Rating



Gasoline Vehicle

You spend **\$2,750** in fuel costs over 5 years compared to the average new vehicle.

fuel economy.gov

Actual results will vary for each vehicle, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 29 MPG and costs \$8,600 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.30 per gallon. MPG is miles per gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score **★★★★★**
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash **★★★★★**
Driver Passenger
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash **★★★★★**
Front seat Rear seat
Based on the risk of injury in a side impact.

Rollover **★★★★★**
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 69%
MAJOR SOURCES OF FOREIGN PARTS CONTENT:
MEXICO: 21%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.
FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
WINDSOR, ONTARIO, CANADA
COUNTRY OF ORIGIN:
ENGINE: MEXICO
TRANSMISSION: UNITED STATES

FlexCare

VEHICLE PROTECTION
Ask for FlexCare Vehicle Protection. We Built It. We Back It.



QUOTE

Sam Wampler's Freedom Ford

720 S. George Nigh Expressway
McAlester, OK 74501
918 807 1903

BILL TO

Bethany Fabrizio
Southeast Oklahoma Library System

QUOTE

SWB20260501b

QUOTE DATE

05/01/2026

DESCRIPTION

AMOUNT

2026 Transit Van X2C0 T350 MR 12 Passenger XL RWD

56,500.00

TOTAL

\$56,500.00



QUOTE

Sam Wampler's Freedom Ford

720 S. George Nigh Expressway
McAlester, OK 74501
918 807 1903

BILL TO

Bethany Fabrizio
Southeast Oklahoma Library System

QUOTE

20260508SEOLb

QUOTE DATE

05/08/2026

DESCRIPTION

AMOUNT

2026 Ford Expedition Active 4x4 8 passenger

62,489.00

TOTAL

\$62,489.00

ESTIMATE**Tim Mitchell Construction LLC**

615 1/2 S 4th St

McAlester, OK 74501-5829

tmitchell@timmitchellconstruction.co

m

+1 (918) 429-2397

Bill to

Southeast Oklahoma Library System

Ship to

Southeast Oklahoma Library System

Estimate details

Estimate no.: 1034

Estimate date: 05/05/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Services	Install Concrete 20x20	1	\$6,000.00	\$6,000.00
2.	Services	Install 20x20 metal building	1	\$10,400.00	\$10,400.00
3.	Services	Travel	1	\$700.00	\$700.00
4.	Services	Dump fees	1	\$500.00	\$500.00
5.	Services	Profit	1	\$500.00	\$500.00
Total					\$18,100.00

Accepted date**Accepted by**



4.06 Discussion of McAlester Public Library Fundraising with Possible Action to Extend SEOLS' Pledge.

As I shared in previous meetings, we are still in the process of raising funds for the remodel of the McAlester Public Library. The core need stems from an error in our project cashflow sheets that I made, failing to add the interest payments to the calculations. I'm thankful that this was caught and identified by Business Analyst Ryan Ward. We also had to remove over \$50,000 from our pledges receivable number as one large donor, and a few smaller ones, backed out of their support.

Delays on the project, while disappointing, have also helped save money on the interest expense by delaying when we'll need to dip into our line of credit (originally expected in January, it will not be June before we do so). We've also secured some new funding recently with a confirmed \$50,000 contribution from BancFirst and a tentative \$25,000 commitment from PSO. The City of McAlester recently paid their annual commitment a bit early, saving nearly \$20,000. Still, when the end of the pledge period for this project is over in August 2029, we project that up to \$321,000 could be owed by SEOLS for the financing of the project.

We are taking actions to eliminate this deficit. In July we will ask the SEOLS Board to pay off its pledge a year early, a move that would save about \$30,000. We hope this will inspire other partners to pay their pledges off earlier, which might save up to \$98,000. In addition, we are actively working to sell the naming rights to the Discovery Room of the library to one of two new businesses that have moved or are moving into McAlester.

While no action or decision is requested of the SEOLS Board at this time, we should still discuss this before the end of the fiscal year. By September we will have a clearer picture of the total projected finance charges and know if any contingency funds will remain. Most likely, we will see this deficit decrease by then. By November, we should know what, if any action, the SEOLS board may need to take.

Requestion Motion: None at this time.





4.07 Discussion and Consideration of \$2,500 from Board Reserves to Be Used for Support of the Latimer County Imagination Library

SEOLS requests approval of \$2,500 from SEOLS Board reserves to support the Latimer County Imagination Library.

Since launching in November 2022, the Latimer County program has served 411 children and distributed 8,688 books, maintaining an average of approximately 240 children enrolled monthly. The program currently serves 226 active participants.

Monthly program costs range from \$250–\$300, excluding postage, and existing grant funding sources have either concluded or are pending renewal. This request would provide funding to sustain the program for approximately 9–10 months, ensuring continuity of service while additional funding opportunities are pursued.

Approval of this request will help maintain early literacy services in Latimer County and support ongoing enrollment without interruption.





4.08 Discussion and Consideration of Copier Leases and Maintenance Agreements.

Current Contracts

4 Monthly Leases: \$2,629
 Monthly Service: \$1,950 for 50,00 B&@ and 31,000 color
 Overage: .008 B&W/.05 color
 Total: \$4,579

Option 1: Miller Office Equipment

- Upgrade McAlester to print 11" X 17"
 - Replaces machines in Broken Bow, Hugo, Idabel & Poteau
 - Buyout of plotter printer
 - Combines 2 current leases into 1(for 26 machines)
- Monthly Lease: \$1,225 for combined lease
 Monthly Lease: \$528 for existing leases
 Monthly Service: \$1,950 for 50,00 B&@ and 31,000 color
 Overage: .008 B&W/.05 color
 Total: \$3,703

Option 2: Miller Office Equipment

- Upgrade McAlester to print 11" X 17"
 - Buyout of plotter printer
 - Refinances all leases (25 machines) into one
- Monthly Lease: \$1,625
 Monthly Service: \$1,950 for 50,00 B&@ and 31,000 color
 Overage: .008 B&W/.05 color
 Total: \$3,575

Option 3: Miller Office Equipment

- Upgrade McAlester to print 11" X 17"
 - Replaces machines in Broken Bow, Hugo, Idabel & Poteau
 - Upgrade Kiowa to match equipment at other libraries
 - Buyout of plotter printer
 - Refinances all existing leases and upgrades (25 machines) into one lease
- Monthly Lease: \$1,700
 Monthly Service: \$1,950 for 50,00 B&@ and 31,000 color
 Overage: .008 B&W/.05 color
 Total: \$3,650

Management
Recommendation

Option 4: OMECorp

- New Kyocera machines at all locations
 - 18 units and 1 Plotter Printer across libraries and headquarters building
- Monthly Lease: \$2,104
 Monthly Service: \$1,499
 Total: \$3,603

Lease #	ID #	Serial #	Model	Customer name	Address	City	Location	Install date	Meter Date	Meter display
727908-1										
\$445/m	C8582	3EP02072	IPL-C165	Southeast Oklahoma Library System	2820 N Main St	McAlester	Supply Room	6/7/2021	4/16/2026	175,001
	C8591	BAPA01862	IPFPRO-4100	Tech Services	2820 N Main St	McAlester	Shared Office	6/7/2021		
727908-2										
\$1,656/m	C8619	2UR098611	IMR-C3730i	Arkoma Public Library	1101 Main Street	Arkoma		8/18/2021	4/16/2026	25,211
	C8646	3FY00668	IMR-C3830i	Broken Bow Public Library	404 N Broadway St	Broken Bow	Public Use Area	8/31/2021	4/16/2026	213,582
	C8617	2UR10055	IMR-C3730i	Choctaw County Hugo Public Library	703 E Jackson St	Hugo	public use area	8/17/2021	4/16/2026	256,068
	C8647	3FY00693	IMR-C3830i	Coal County Coalgate Public Library	115 W Ohio Ave	Coalgate	Next to front desk	8/30/2021	4/16/2026	74,405
	C8631	2UL07091	IMR-C357iF	Edmond Doyle Elementary School	520 E Smith St	McAlester		8/30/2021	4/16/2026	401,705
	C8645	3FY00657	IMR-C3830i	Edmond Doyle Elementary School	520 E Smith St	McAlester		8/30/2021	4/16/2026	150,954
	C8630	2UR09859	IMR-C3730i	Hartshorne Public Library	720 Pennsylvania Ave	Hartshorne	Public Use Area	8/19/2021	4/16/2026	72,811
	C8626	2UR09848	IMR-C3730i	Heavener Public Library	203 E Ave C	Heavener	public use area	8/19/2021	4/16/2026	68,480
	C8624	2UR09872	IMR-C3730i	Idabel Public Library	103 E Main St	Idabel		8/17/2021	4/16/2026	300,190
	C8622	2UR09871	IMR-C3730i	Latimer County Wilburton Public Library	301 W Ada Ave	Wilburton		8/19/2021	4/16/2026	148,801
	C8616	2UR10048	IMR-C3730i	Mattie Terry Valliant Public Library	311 N Johnson St	Valliant		8/17/2021	4/16/2026	42,078
	C8623	2UR09864	IMR-C3730i	Patrick Lynch Poteau Public Library	206 S McKenna St	Poteau		8/18/2021	4/16/2026	30,358
	C8625	2UR09867	IMR-C3730i	Patrick Lynch Poteau Public Library	206 S McKenna St	Poteau		8/18/2021	4/16/2026	210,348
	C7717	WKE02294	IMR-C355iF	Quinton Reading Center	East Main Street	Quinton		7/31/2017	4/16/2026	26,539
	C8618	2UR10052	IMR-C3730i	Spiro Public Library	208 South Main St	Spiro		8/18/2021	4/16/2026	46,360
	C8632	2UR09855	IMR-C3730i	Stigler-Haskell County Stigler Public Library	402 NE 6th St	Stigler		8/19/2021	4/16/2026	144,423
	C8628	2UR09863	IMR-C3730i	Talihina Public Library	900 Second St	Talihina		8/19/2021	4/16/2026	75,640
	C8627	2UR09860	IMR-C3730i	Wister Public Library	211 Plum St	Wister		8/19/2021	4/16/2026	29,418
727908-3										
\$410/m	C8955	4HU01369	IMR-C359iF	Tech Services	2820 N Main St	McAlester		7/18/2023	4/16/2026	14,401
	C8957	4HU01383	IMR-C359iF	McCurtain Reading Center	407 E Oak	McCurtain	Machine located inside town hall on main street	7/18/2023	4/15/2026	1,207
	C8962	4HU01393	IMR-C359iF	Pickens Reading Center	US Post Office Building PO Box 396	Pickens		7/18/2023	4/16/2026	6,253
	C8963	4HU01385	IMR-C359iF	Red Oak Reading Center	202 N Main St	Red Oak		7/18/2023	4/16/2026	14,480
	C8965	4HU01358	IMR-C359iF	Hochatown	101 Rock Oak Ln	Broken Bow	580-494-7390 Town H	7/18/2023	4/16/2026	36,290
727908-4										
\$118/m	C9192	4HU09903	IMR-C359iF	Mary Kimberly Reading Center	635 S Harrison	Kiowa		12/3/2024	4/16/2026	1,693

Total Monthly Charges = \$2,629



Bid Proposal for:

Southeast Oklahoma Library Systems

April 28, 2026

Miller Office Equipment is pleased to submit for your approval the following quotation:

Service:

\$1,950.00 per month covers 50,000 B/W and 31,000 Color copies per month

Copies over coverage to be billed at .008 per B/W and .05 per Color copy

Includes: Toner, Parts, Staples and Labor

The above pricing combines your 3 current Maintenance Contracts to 1 and will allow you to share copy coverage between all equipment, reducing invoices.

Thank you for the opportunity to serve you. If you have any questions, please contact me at your convenience.

Sincerely,

Aaron Harmon

Account Representative

Miller Office Equipment

918-429-9299

aaronh@milleroffice.com

HQ

407 W Main St
Antlers, OK 74523

900 E Wyandotte Ave
McAlester, OK 74501
918-426-3600 or 888-332-3431

600 N Broadway Ave
Ada, OK 74820



Bid Proposal for:

Southeast Oklahoma Library Systems

April 28, 2026

Miller Office Equipment is pleased to submit for your approval the following quotation:

(5) Canon imageRUNNER ADVANCE DX C3926i
Cabinet

(1) Canon imageRUNNER ADVANCE DX C5840i
Cabinet

The above IMR-C3926i's are the new model to replace the current copiers at the Broken Bow, Hugo, Idabel and Poteau locations along with upgrading the current IMR-C355iF at the Quinton location. The IMR-C5840i will upgrade the existing IMR-C357iF at the McAlester Public Library so that it will have the capacity to print up to 11" x 17".

Canon Financial 60-Month Lease Price:

\$1,225.00 per month

The above pricing includes the (5) IMR-C3926i's and the (1) IMR-C5840i listed above, the Lease Buyout of the IPFPRO-4100 at the McAlester location and the refinance of the remaining equipment on lease numbers 727908-1 and 727908-2. Pricing also includes pick-up, freight and required insurance to ship the trade-in equipment back to the leasing company, Canon Financial Services. This is a savings of \$876.00 per month from your current payment and combines 2 of your current leases to 1.

Thank you for the opportunity to serve you. If you have any questions, please contact me at your convenience.

Sincerely,

Aaron Harmon

Account Representative
Miller Office Equipment
918-429-9299
aaronh@milleroffice.com

HQ

407 W Main St
Antlers, OK 74523

900 E Wyandotte Ave
McAlester, OK 74501
918-426-3600 or 888-332-3431

600 N Broadway Ave
Ada, OK 74820



CANON FINANCIAL SERVICES, INC. ("CFS")
Remittance address: 14904 Collections Center Drive
Chicago, Illinois 60693 (800) 220-0200

Equipment Schedule

CFS AGREEMENT
NUMBER:

CFS-1002 (02/17)

This Equipment Schedule ("Schedule") is attached to and made part of the agreement (whether designated a lease, rental, Master Lease or otherwise) between Canon Financial Services, Inc. ("CFS") and SOUTHEAST OKLAHOMA LIBRARY SYSTEM ("Customer") (the "Agreement"). The Equipment described below, together with the equipment described on the face of the Agreement, if any, shall be deemed "Equipment" for the purposes of the Agreement and shall be subject to the terms and conditions set forth in the Agreement.

Equipment Address (County, City, State, ZIP)	Quantity	Serial Number	Make / Model / Accessory / Description
SOUTHEAST OKLAHOMA LIBRARY SYSTEM 2820 N MAIN ST MCALESTER, OK 74501	1	3EP02072	CANON IPL-C165 COPIER SYSTEM
MCALESTER PUBLIC LIBRARY 520 E SMITH ST MCALESTER, OK 74501	1	2YJ18265 3FY00657	CANON IMR-C5840i COPIER SYSTEM CANON IMR-C3830i COPIER SYSTEM
PATRICK LYNCH POTEAU PUBLIC LIBRARY 206 S MCKENNA ST POTEAU, OK 74953	1	2UR09864	CANON IMR-C3730i COPIER SYSTEM CANON IMR-C3926i COPIER SYSTEM
MATTIE TERRY VALLIANT PUBLIC LIBRARY 311 N JOHNSON ST VALLIANT, OK 74764	1	2UR10048	CANON IMR-C3730i COPIER SYSTEM
CHOCTAW COUNTY HUGO PUBLIC LIBRARY 703 E JACKSON ST HUGO, OK 74743	1		CANON IMR-C3926i COPIER SYSTEM
SPIRO PUBLIC LIBRARY 208 S MAIN ST SPIRO, OK 74959	1	2UR10052	CANON IMR-C3730i COPIER SYSTEM
ARKOMA PUBLIC LIBRARY 1101 MAIN ST ARKOMA, OK 74901	1	2UR09611	CANON IMR-C3730i COPIER SYSTEM
LATIMER COUNTY WILBURTON PUBLIC LIBRARY 301 W ADA AVE WILBURTON, OK 74578	1	2UR09871	CANON IMR-C3730i COPIER SYSTEM
IDABEL PUBLIC LIBRARY 103 E MAIN ST IDABEL, OK 74745	1		CANON IMR-C3926i COPIER SYSTEM

In witness whereof, the parties have caused this Schedule to be executed on the same date set forth on the Agreement.

ACCEPTED

CANON FINANCIAL SERVICES, INC.

By: _____

Title: _____

Effective Date: _____

AUTHORIZED CUSTOMER SIGNATURE

Customer: _____
SOUTHEAST OKLAHOMA LIBRARY SYSTEM

By: X _____

Printed Name: _____

Title: _____



CANON FINANCIAL SERVICES, INC. ("CFS")
Rentance address: 14904 Collections Center Drive
Chicago, Illinois 60693 (800) 220-0200

Equipment Schedule

CFS AGREEMENT
NUMBER:

CFS-1002 (02/17)

This Equipment Schedule ("Schedule") is attached to and made part of the agreement (whether designated a lease, rental, Master Lease or otherwise) between Canon Financial Services, Inc. ("CFS") and SOUTHEAST OKLAHOMA LIBRARY SYSTEM ("Customer") (the "Agreement"). The Equipment described below, together with the equipment described on the face of the Agreement, if any, shall be deemed "Equipment" for the purposes of the Agreement and shall be subject to the terms and conditions set forth in the Agreement.

Equipment Address (County, City, State, ZIP)	Quantity	Serial Number	Make / Model / Accessory / Description
HEAVENER PUBLIC LIBRARY 203 E AVE C HEAVENER, OK 74937	1	2UR09848	CANON IMR-C3730i COPIER SYSTEM
TALIHNA PUBLIC LIBRARY 900 2ND ST TALIHNA, OK 74547	1	2UR09863	CANON IMR-C3730i COPIER SYSTEM
WISTER PUBLIC LIBRARY 211 PLUM ST WISTER, OK 74966	1	2UR09860	CANON IMR-C3730i COPIER SYSTEM
HARTSHORNE PUBLIC LIBRARY 720 PENNSYLVANIA AVE HARTSHORNE, OK 74547	1	2UR09859	CANON IMR-C3730i COPIER SYSTEM
HASKELL COUNTY STIGLER PUBLIC LIBRARY 402 NE 6TH ST STIGLER, OK 74462	1	2UR09855	CANON IMR-C3730i COPIER SYSTEM
BROKEN BOW PUBLIC LIBRARY 404 N BROADWAY ST BROKEN BOW, OK 74728	1		CANON IMR-C3926i COPIER SYSTEM
COAL COUNTY COALGATE PUBLIC LIBRARY 115 W OHIO AVE COALGATE, OK 74538	1	3FY00693	CANON IMR-C3830i COPIER SYSTEM
NELDA CLARK MYERS PUBLIC LIBRARY 810 1ST ST QUINTON, OK 74561	1		CANON IMR-C3926i COPIER SYSTEM

In witness whereof, the parties have caused this Schedule to be executed on the same date set forth on the Agreement.

ACCEPTED

CANON FINANCIAL SERVICES, INC.

By: _____

Title: _____

Effective Date: _____

AUTHORIZED CUSTOMER SIGNATURE

Customer: _____
SOUTHEAST OKLAHOMA LIBRARY SYSTEM

By: X _____

Printed Name: _____

Title: _____ 100

Bid Proposal for:

Southeast Oklahoma Library Systems

April 28, 2026

Miller Office Equipment is pleased to submit for your approval the following quotation:

- (1) Canon imageRUNNER ADVANCE DX C5840i
Cabinet

The above IMR-C5840i will upgrade the existing IMR-C357iF at the McAlester Public Library so that it will have the capacity to print up to 11" x 17".

Canon Financial 60-Month Lease Price:
\$1,625.00 per month

The above pricing includes the (1) IMR-C5840i listed above, the Lease Buyout of the IPFPRO-4100 at the McAlester location and the refinance of the remaining equipment on lease numbers 727908-1, 727908-2, 727908-3 and 727908-4. Pricing also includes pick-up, freight and required insurance to ship the trade-in equipment back to the leasing company, Canon Financial Services. This is a savings of \$1,004.00 per month from your current payment and combines all current leases to one.

Thank you for the opportunity to serve you. If you have any questions, please contact me at your convenience.

Sincerely,

Aaron Harmon

Account Representative
Miller Office Equipment
918-429-9299
aaronh@milleroffice.com

HQ

407 W Main St
Antlers, OK 74523

900 E Wyandotte Ave
McAlester, OK 74501
918-426-3600 or 888-332-3431

600 N Broadway Ave
Ada, OK 74820



CANON FINANCIAL SERVICES, INC. ("CFS")
Rentance address: 14904 Collections Center Drive
Chicago, Illinois 60693 (800) 220-0200

4.08 Copier Lease - MOE Option 2
Equipment Schedule

CFS AGREEMENT
NUMBER: CFS-1002 (02/17)

This Equipment Schedule ("Schedule") is attached to and made part of the agreement (whether designated a lease, rental, Master Lease or otherwise) between Canon Financial Services, Inc. ("CFS") and SOUTHEAST OKLAHOMA LIBRARY SYSTEM ("Customer") (the "Agreement"). The Equipment described below, together with the equipment described on the face of the Agreement, if any, shall be deemed "Equipment" for the purposes of the Agreement and shall be subject to the terms and conditions set forth in the Agreement.

Equipment Address (County, City, State, ZIP)	Quantity	Serial Number	Make / Model / Accessory / Description
SOUTHEAST OKLAHOMA LIBRARY SYSTEM 2820 N MAIN ST MCALISTER, OK 74501	1	3EP02072	CANON IPL-C165 COPIER SYSTEM
MCAL ESTER PUBLIC LIBRARY 520 E SMITH ST MCALISTER, OK 74501	1	2YJ18265 3FY00657	CANON IMR-C5840i COPIER SYSTEM CANON IMR-C3830i COPIER SYSTEM
PATRICK LYNCH POTEAU PUBLIC LIBRARY 206 S MCKENNA ST POTEAU, OK 74953	2	2UR09864, 2UR09867	CANON IMR-C3730i COPIER SYSTEM
MATTIE TERRY VALLIANT PUBLIC LIBRARY 311 N JOHNSON ST VALLIANT, OK 74764	1	2UR10048	CANON IMR-C3730i COPIER SYSTEM
CHOCTAW COUNTY HUGO PUBLIC LIBRARY 703 E JACKSON ST HUGO, OK 74743	1	2UR10055	CANON IMR-C3730i COPIER SYSTEM
SPIRO PUBLIC LIBRARY 208 S MAIN ST SPIRO, OK 74959	1	2UR10052	CANON IMR-C3730i COPIER SYSTEM
ARKOMA PUBLIC LIBRARY 1101 MAIN ST ARKOMA, OK 74901	1	2UR09611	CANON IMR-C3730i COPIER SYSTEM
LATIMER COUNTY WILBURTON PUBLIC LIBRARY 301 W ADA AVE WILBURTON, OK 74578	1	2UR09871	CANON IMR-C3730i COPIER SYSTEM
IDABEL PUBLIC LIBRARY 103 E MAIN ST IDABEL, OK 74745	1	2UR09872	CANON IMR-C3730i COPIER SYSTEM

In witness whereof, the parties have caused this Schedule to be executed on the same date set forth on the Agreement.

ACCEPTED		AUTHORIZED CUSTOMER SIGNATURE	
By: _____	CANON FINANCIAL SERVICES, INC.	Customer: _____	SOUTHEAST OKLAHOMA LIBRARY SYSTEM
Title: _____		By: X _____	
Effective Date: _____		Printed Name: _____	
		Title: _____	102



CANON FINANCIAL SERVICES, INC. (CFS)
Remittance address: 14904 Collections Center Drive
Chicago, Illinois 60693 (800) 220-0200

4.08 Copier Lease - MOE Option 2
Equipment Schedule

CFS AGREEMENT
NUMBER:

This Equipment Schedule ("Schedule") is attached to and made part of the agreement (whether designated a lease, rental, Master Lease or otherwise) between Canon Financial Services, Inc. ("CFS") and SOUTHEAST OKLAHOMA LIBRARY SYSTEM ("Customer") (the "Agreement"). The Equipment described below, together with the equipment described on the face of the Agreement, if any, shall be deemed "Equipment" for the purposes of the Agreement and shall be subject to the terms and conditions set forth in the Agreement.

Equipment Address (County, City, State, ZIP)	Quantity	Serial Number	Make / Model / Accessory / Description
HEAVENER PUBLIC LIBRARY 203 E AVE C HEAVENER, OK 74937	1	2UR09848	CANON IMR-C3730i COPIER SYSTEM
TALIHINA PUBLIC LIBRARY 900 2ND ST TALIHINA, OK 74547	1	2UR09863	CANON IMR-C3730i COPIER SYSTEM
WISTER PUBLIC LIBRARY 211 PLUM ST WISTER, OK 74966	1	2UR09860	CANON IMR-C3730i COPIER SYSTEM
HARTSHORNE PUBLIC LIBRARY 720 PENNSYLVANIA AVE HARTSHORNE, OK 74547	1	2UR09859	CANON IMR-C3730i COPIER SYSTEM
HASKELL COUNTY STIGLER PUBLIC LIBRARY 402 NE 6TH ST STIGLER, OK 74462	1	2UR09855	CANON IMR-C3730i COPIER SYSTEM
BROKEN BOW PUBLIC LIBRARY 404 N BROADWAY ST BROKEN BOW, OK 74728	1	3FY00668	CANON IMR-C3830i COPIER SYSTEM
COAL COUNTY COALGATE PUBLIC LIBRARY 115 W OHIO AVE COALGATE, OK 74538	1	3FY00693	CANON IMR-C3830i COPIER SYSTEM
HOCHTOWN READING CENTER 101 ROCK OAK LN BROKEN BOW, OK 74728	1	4HU01358	CANON IMR-C359iF COPIER SYSTEM
RED OAK READING CENTER 202 N MAIN ST RED OAK, OK 74563	1	4HU01385	CANON IMR-C359iF COPIER SYSTEM

In witness whereof, the parties have caused this Schedule to be executed on the same date set forth on the Agreement.

ACCEPTED

CANON FINANCIAL SERVICES, INC.

By: _____

Title: _____

Effective Date: _____

AUTHORIZED CUSTOMER SIGNATURE

Customer: _____
SOUTHEAST OKLAHOMA LIBRARY SYSTEM

By: X _____

Printed Name: _____

Title: _____



CANON FINANCIAL SERVICES, INC. ("CFS")
Remittance address: 14904 Collections Center Drive
Chicago, Illinois 60693 (800) 220-0200

4.08 Copier Lease - MOE Option 2
Equipment Schedule

CFS AGREEMENT
NUMBER:

This Equipment Schedule ("Schedule") is attached to and made part of the agreement (whether designated a lease, rental, Master Lease or otherwise) between Canon Financial Services, Inc. ("CFS") and SOUTHEAST OKLAHOMA LIBRARY SYSTEM ("Customer") (the "Agreement"). The Equipment described below, together with the equipment described on the face of the Agreement, if any, shall be deemed "Equipment" for the purposes of the Agreement and shall be subject to the terms and conditions set forth in the Agreement.

Equipment Address (County, City, State, ZIP)	Quantity	Serial Number	Make / Model / Accessory / Description
TECH SERVICES 2820 N MAIN ST MCALESTER, OK 74501	1	4HU01369	CANON IMR-C359IF COPIER SYSTEM
MCCURTAIN READING CENTER 407 E OAK MCCURTAIN, OK 74944	1	4HU01383	CANON IMR-C359IF COPIER SYSTEM
PICKENS READING CENTER PO BOX 396 PICKENS, OK 74752	1	4HU01393	CANON IMR-C359IF COPIER SYSTEM
MARY KIMBERLY READING CENTER 635 S HARRISON KIOWA, OK 74553	1	4HU09903	CANON IMR-C359IF COPIER SYSTEM

In witness whereof, the parties have caused this Schedule to be executed on the same date set forth on the Agreement.

ACCEPTED
CANON FINANCIAL SERVICES, INC.

By: _____
Title: _____
Effective Date: _____

AUTHORIZED CUSTOMER SIGNATURE
SOUTHEAST OKLAHOMA LIBRARY SYSTEM

Customer: _____
By: X _____
Printed Name: _____
Title: _____



Bid Proposal for:

Southeast Oklahoma Library Systems

April 28, 2026

Miller Office Equipment is pleased to submit for your approval the following quotation:

- (6) Canon imageRUNNER ADVANCE DX C3926i
Cabinet
- (1) Canon imageRUNNER ADVANCE DX C5840i
Cabinet

The above IMR-C3926i's are the new model to replace the current copiers at the Broken Bow, Hugo, Idabel and Poteau locations along with upgrading the current IMR-C355iF at the Quinton location and upgrading the existing IMR-C359iF at the Kiowa Library now that this location has been upgraded from a Reading Center. The above IMR-C5840i will upgrade the existing IMR-C357iF at the McAlester Public Library so that it will have the capacity to print up to 11" x 17".

Canon Financial 60-Month Lease Price:

\$1,700.00 per month

The above pricing includes the (6) IMR-C3926i's and the (1) IMR-C5840i listed above, the Lease Buyout of the IPFPRO-4100 at the McAlester location and the refinance of the remaining equipment on lease numbers 727908-1, 727908-2, 727908-3 and 727908-4. Pricing also includes pick-up, freight and required insurance to ship the trade-in equipment back to the leasing company, Canon Financial Services. This is a savings of \$929.00 per month from your current payment and combines all current leases to one.

Thank you for the opportunity to serve you. If you have any questions, please contact me at your convenience.

Sincerely,

Aaron Harmon

Account Representative
Miller Office Equipment
918-429-9299
aaronh@milleroffice.com

HQ

407 W Main St
Antlers, OK 74523

900 E Wyandotte Ave
McAlester, OK 74501
918-426-3600 or 888-332-3431

600 N Broadway Ave
Ada, OK 74820



CANON FINANCIAL SERVICES, INC. ("CFS")
Rentance address: 14904 Collections Center Drive
Chicago, Illinois 60693 (800) 220-0200

Equipment Schedule

CFS-1002 (02/17)

CFS AGREEMENT
NUMBER:

This Equipment Schedule ("Schedule") is attached to and made part of the agreement (whether designated a lease, rental, Master Lease or otherwise) between Canon Financial Services, Inc. ("CFS") and SOUTHEAST OKLAHOMA LIBRARY SYSTEM ("Customer") (the "Agreement"). The Equipment described below, together with the equipment described on the face of the Agreement, if any, shall be deemed "Equipment" for the purposes of the Agreement and shall be subject to the terms and conditions set forth in the Agreement.

Equipment Address (County, City, State, ZIP)	Quantity	Serial Number	Make / Model / Accessory / Description
SOUTHEAST OKLAHOMA LIBRARY SYSTEM 2820 N MAIN ST MCALESTER, OK 74501	1	3EP02072	CANON IPL-C165 COPIER SYSTEM
MCALESTER PUBLIC LIBRARY 520 E SMITH ST MCALESTER, OK 74501	1	2YJ18265 3FY00657	CANON IMR-C5840i COPIER SYSTEM CANON IMR-C3830i COPIER SYSTEM
PATRICK LYNCH POTEAU PUBLIC LIBRARY 206 S MCKENNA ST POTEAU, OK 74953	1	2UR09864	CANON IMR-C3730i COPIER SYSTEM CANON IMR-C3926i COPIER SYSTEM
MATTIE TERRY VALLIANT PUBLIC LIBRARY 311 N JOHNSON ST VALLIANT, OK 74764	1	2UR10048	CANON IMR-C3730i COPIER SYSTEM
CHOCTAW COUNTY HUGO PUBLIC LIBRARY 703 E JACKSON ST HUGO, OK 74743	1		CANON IMR-C3926i COPIER SYSTEM
SPIRO PUBLIC LIBRARY 208 S MAIN ST SPIRO, OK 74959	1	2UR10052	CANON IMR-C3730i COPIER SYSTEM
ARKOMA PUBLIC LIBRARY 1101 MAIN ST ARKOMA, OK 74901	1	2UR09611	CANON IMR-C3730i COPIER SYSTEM
LATIMER COUNTY WILBURTON PUBLIC LIBRARY 301 W ADA AVE WILBURTON, OK 74578	1	2UR09871	CANON IMR-C3730i COPIER SYSTEM
IDABEL PUBLIC LIBRARY 103 E MAIN ST IDABEL, OK 74745	1		CANON IMR-C3926i COPIER SYSTEM

In witness whereof, the parties have caused this Schedule to be executed on the same date set forth on the Agreement.

CANON FINANCIAL SERVICES, INC. ACCEPTED By: _____ Title: _____ Effective Date: _____	AUTHORIZED CUSTOMER SIGNATURE Customer: _____ SOUTHEAST OKLAHOMA LIBRARY SYSTEM By: X _____ Printed Name: _____ Title: _____
--	--



CANON FINANCIAL SERVICES, INC. ("CFS")
Rentance address: 14904 Collections Center Drive
Chicago, Illinois 60693 (800) 220-0200

Equipment Schedule

CFS AGREEMENT NUMBER: CFS-1002 (02/17)

This Equipment Schedule ("Schedule") is attached to and made part of the agreement (whether designated a lease, rental, Master Lease or otherwise) between Canon Financial Services, Inc. ("CFS") and SOUTHEAST OKLAHOMA LIBRARY SYSTEM ("Customer") (the "Agreement"). The Equipment described below, together with the equipment described on the face of the Agreement, if any, shall be deemed "Equipment" for the purposes of the Agreement and shall be subject to the terms and conditions set forth in the Agreement.

Equipment Address (County, City, State, ZIP)	Quantity	Serial Number	Make / Model / Accessory / Description
HEAVENER PUBLIC LIBRARY 203 E AVE C HEAVENER, OK 74937	1	2UR09848	CANON IMR-C3730i COPIER SYSTEM
TALIHINA PUBLIC LIBRARY 900 2ND ST TALIHINA, OK 74547	1	2UR09863	CANON IMR-C3730i COPIER SYSTEM
WISTER PUBLIC LIBRARY 211 PLUM ST WISTER, OK 74966	1	2UR09860	CANON IMR-C3730i COPIER SYSTEM
HARTSHORNE PUBLIC LIBRARY 720 PENNSYLVANIA AVE HARTSHORNE, OK 74547	1	2UR09859	CANON IMR-C3730i COPIER SYSTEM
HASKELL COUNTY STIGLER PUBLIC LIBRARY 402 NE 6TH ST STIGLER, OK 74462	1	2UR09855	CANON IMR-C3730i COPIER SYSTEM
BROKEN BOW PUBLIC LIBRARY 404 N BROADWAY ST BROKEN BOW, OK 74728	1		CANON IMR-C3926i COPIER SYSTEM
COAL COUNTY COALGATE PUBLIC LIBRARY 115 W OHIO AVE COALGATE, OK 74538	1	3FY00693	CANON IMR-C3830i COPIER SYSTEM
HOCHATOWN READING CENTER 101 ROCK OAK LN BROKEN BOW, OK 74728	1	4HU01358	CANON IMR-C359iF COPIER SYSTEM
RED OAK READING CENTER 202 N MAIN ST RED OAK, OK 74563	1	4HU01385	CANON IMR-C359iF COPIER SYSTEM

In witness whereof, the parties have caused this Schedule to be executed on the same date set forth on the Agreement.

CANON FINANCIAL SERVICES, INC. ACCEPTED By: _____ Title: _____ Effective Date: _____	AUTHORIZED CUSTOMER SIGNATURE Customer: _____ SOUTHEAST OKLAHOMA LIBRARY SYSTEM By: X _____ Printed Name: _____ Title: _____ 107
--	--



CANON FINANCIAL SERVICES, INC. ("CFS")
Rentance address: 14904 Collections Center Drive
Chicago, Illinois 60693 (800) 220-0200

Equipment Schedule

CFS AGREEMENT NUMBER: CFS-1002 (02/17)

This Equipment Schedule ("Schedule") is attached to and made part of the agreement (whether designated a lease, rental, Master Lease or otherwise) between Canon Financial Services, Inc. ("CFS") and SOUTHEAST OKLAHOMA LIBRARY SYSTEM ("Customer") (the "Agreement"). The Equipment described below, together with the equipment described on the face of the Agreement, if any, shall be deemed "Equipment" for the purposes of the Agreement and shall be subject to the terms and conditions set forth in the Agreement.

Equipment Address (County, City, State, ZIP)	Quantity	Serial Number	Make / Model / Accessory / Description
TECH SERVICES 2820 N MAIN ST MCALESTER, OK 74501	1	4HU01369	CANON IMR-C359IF COPIER SYSTEM
MCCURTAIN READING CENTER 407 E OAK MCCURTAIN, OK 74944	1	4HU01383	CANON IMR-C359IF COPIER SYSTEM
PICKENS READING CENTER PO BOX 396 PICKENS, OK 74752	1	4HU01393	CANON IMR-C359IF COPIER SYSTEM
KIOWA PUBLIC LIBRARY 636 S HARRISON KIOWA, OK 74553	1		CANON IMR-C3926i COPIER SYSTEM
NELDA CLARK MYERS PUBLIC LIBRARY 810 1ST ST QUINTON, OK 74561	1		CANON IMR-C3926i COPIER SYSTEM

In witness whereof, the parties have caused this Schedule to be executed on the same date set forth on the Agreement.

CANON FINANCIAL SERVICES, INC. ACCEPTED By: _____ Title: _____ Effective Date: _____	AUTHORIZED CUSTOMER SIGNATURE Customer: _____ By: X _____ Printed Name: _____ Title: _____
--	---



SOUTHEAST OKLAHOMA LIBRARY SYSTEM

Prepared for:
Proposal Topic:
Submitted By:

Southeast Oklahoma Library System
Copiers + Wide Format Printer
Ryan Davis
Government & Major Accounts Manager
918-395-8083 – Direct
918-664-2588 – Office
Ryan@omecorp.com – Email
Thinkbetterbusiness.com - Website

REVISED





Customer 1st

The OMECorp & Genesis Commitment to Exceptional Service

At **OMECorp and Genesis Business Systems**, our Customer 1st initiative is built on a simple principle: your business operations should never slow down because of your document technology. Through responsive service, local expertise, flexible solutions, and experienced support, we ensure your mailing, printing, and document workflows remain productive, efficient, and fully supported.



Responsive Support

- Multiple support channels including remote assistance, virtual troubleshooting, and rapid onsite technician response.
- 24/7 access to training resources through our Online Learning Center to keep your team productive.

Local Service Advantage

- Local brick-and-mortar presence providing hands-on support, demonstrations, and faster service.
- Loaner equipment, local parts inventory, and rapid response to minimize downtime.

Customer-Focused Pricing

- Equipment rebates and lease settlement programs that help offset existing obligations.
- Manufacturer promotions and incentives that deliver competitive, customer-first pricing.

Expert Knowledge & Guidance

- Experienced sales and service professionals providing reliable, responsive support.
- Strategic recommendations and customized solutions tailored to your organization.

Complete Document Solutions

- Comprehensive in-house mail and print technology designed for efficiency and reliability.
- Outsourced fulfillment through Quantum for high-volume jobs—giving you one complete document partner.

Flexible Procurement

- Flexible purchasing and leasing options designed to reduce upfront costs and fit your budget.
- Easy technology upgrades with potential tax advantages and scalable solutions.



Focused on Reliability, Speed & Cost Savings

After reviewing the current print environment, we developed a proposal designed to improve performance, increase reliability, and reduce overall cost across the Library System.

The recommended solution increases speed across every device in the fleet, with approximately **75% of units improving by 20%+**, while the Administration Building's device will see its **speed nearly double**. This creates a faster, more efficient print environment across all locations.

Kyocera was recently named **Best A4 Manufacturer for the 7th consecutive year**, reinforcing its reputation for durability, reliability, and long-term performance.

Key Benefits

- Increased uptime with fewer service interruptions
- Faster print speeds and improved staff productivity
- Lower monthly lease costs than the current agreement
- Simplified fleet management across all locations

This proposal delivers upgraded technology, improved performance, and reduced operating costs—positioning the Library for long-term success environments.




1x Unit – Main Location

Print Speed: B&W and Color – **52 ppm** (Letter)

Scan - 75-Sheet Reverse Automatic Document Processor

Paper – 2,500-Sheet Paper Tray

Finisher – 1,000 Sheet Finisher

- Staple – Up to 50 pgs.
- Staple position- Top Left, Bottom Left, Center Bind.
- **Hole Punch** – 2 and 3 hole punch capability



17x Units - Same Copier across every office

Print Speed: B&W and Color – 37 ppm (Letter)

Scan - 75-Sheet Reverse Automatic Document Processor

Paper – 500-Sheet Paper Tray

Wide Format Printer

Wide Format Printer Recommendation Summary

During my discussion with Eddie, we reviewed the current wide format printing environment, applications, and future needs to ensure the next solution aligns with both current workflows and desired improvements.

Current Usage & Applications

The primary application for the wide format printer is poster production, with approximately 18 copies per job—one for each location. Poster sizes vary across roughly 10 formats, with most falling within the **36" to 72" range**. The team is currently utilizing three primary media types:

- High-quality/coated paper
- Vinyl
- Economy paper

We also reviewed monthly media usage to better understand overall demand and ensure the recommended solution supports both volume and versatility.

Key Priorities & Wishlist Items

As part of the evaluation, we discussed what is working well today, what could be improved, and what an ideal future solution would include. Key priorities identified were:

- Faster drying ink
- UV resistance for longer-lasting prints
- Scratch-resistant output
- Ability to print on perforated vinyl for window and glass applications



imagePROGRAF GP-4600S

Recommended Solution

After evaluating multiple options, we narrowed the recommendation to the **Canon imagePROGRAF GP-4600S** as the best overall fit.

While the PRO-4600 is the most like the current device and is designed primarily for graphic arts and photography, the GP-4600S is better aligned with the Library's core application—**high-quality poster production**.

Why the GP-4600S

- **Optimized for Poster Production** – Better suited for signage and high-impact visual output
- **Enhanced Color Gamut** – Produces brighter, more vibrant colors than the PRO series
- **Scratch-Resistant Output** – Durable prints using LUCIA PRO II ink technology
- **UV & Outdoor Capability** – Ideal for signage and display applications
- **Versatility Across Media Types** – Supports coated paper, vinyl, and specialty media like perforated vinyl
- Additionally, the GP-4600S comes in at a **slightly lower cost** compared to the PRO-4600, while delivering better performance for the Library's primary use case.



New LUCIA PRO II Ink Set

- Excellent color accuracy
- Large color gamut, particularly in dark areas
- Superb scratch resistance
- Excellent light-resistant pigment ink to help improve ink longevity
- Orange and Matte Black from the imagePROGRAF GP-4000/2000 helps enhance vivid eye-catching prints
- 96% of PANTONE™ Formula Guide Solid and Coated*



Newly Formulated

*GP-4600S/6600S: 96%
when using Premium Semi-Glossy Paper 2 with imagePROGRAF printer driver at [High] [Color Correction Off]



Replace 18 MFP Units and 1 Wide Format Printer & Keep the remaining 6 Units with Miller for 2 years.

Proposed Lease Cost 60-Month Lease: \$2,104/month

Current Lease Spend: **\$2,101/month**

- Virtually the same lease investment while upgrading majority of the fleet.

Maintenance & Print Cost Comparison

Replacing Maintenance Agreements #1 & #3

Current: Base Maintenance: **\$1,185.24** | Last Month Overages: **\$592.11**

Current Total \$1,777.35/month

OMECorp Maintenance

(Based on last month's actual print volumes: 42,748 B/W & 19,420 Color)

B/W Prints @ \$0.01 = **\$427.48**

Color Prints @ \$0.05 = **\$971.00**

Wide Format = **\$100.00**

Our Total \$1,498.48/month

Remaining 6 Units (Miller Agreement Maintained for 2 additional years)

Base Maintenance: **\$133.80** | Last Month Overages: **\$72.56**

Total \$206.36/month

Overall Savings

Current Total Monthly Spend **\$4,679.75**

Proposed Total Monthly Spend **\$4,336.84**

Projected Savings

\$342.91 Monthly Savings | \$4,114.92 Annual Savings

Local Government Lease w/ Non-Appropriation Clause

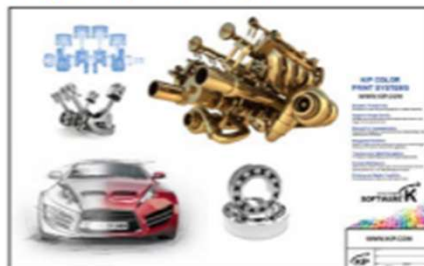
Wide Format Ink Pricing

GPS Series	Cost	Explanation
Base Monthly	\$100	Amount Calculated in Proposal Already
Duty A (Rates per Sq Foot)	\$0.125	0 - .148 ml per sq foot
Duty B (Rates per Sq Foot)	\$0.17	.149 - .222 ml per sq foot
Duty C (Rates per Sq Foot)	\$0.275	.223 - .371 ml per sq foot
Duty D (Rates per Sq Foot)	\$0.125	.372 - .447 ml per sq foot
Duty E (Rates per Sq Foot)	\$0.125	Over .448 ml per sq foot

Duty A Sample on Plain Bond Paper



Duty B Sample Bond Paper



Duty C Sample on Plain Bond Paper



Duty D Sample - Gloss Media



Duty E Sample Gloss Media



SOUTHEAST OKLAHOMA LIBRARY SYSTEM
EXECUTIVE DIRECTOR'S EMPLOYMENT AGREEMENT

THIS AGREEMENT made and entered into this 19th day of May 2026, by and between THE BOARD OF TRUSTEES OF SOUTHEAST OKLAHOMA LIBRARY SYSTEM, (hereinafter referred to as "THE BOARD"), party of the first part, and MICHAEL HULL, (hereinafter referred to as "EXECUTIVE DIRECTOR"), party of the second part.

WITNESSETH:

In consideration of the mutual covenants and promises set forth herein, the parties agree as follows, to-wit:

1. THE BOARD does hereby agree to employ MICHAEL HULL, party of the second part, as Executive Director of the Southeast Oklahoma Library System (hereinafter referred to as SEOLS) under the terms, conditions, and provisions of this AGREEMENT.
2. **Duties.** THE BOARD hereby employs THE EXECUTIVE DIRECTOR to perform such functions and duties of EXECUTIVE DIRECTOR as assigned, authorized, or prescribed by THE BOARD. THE EXECUTIVE DIRECTOR shall, under the direction of THE BOARD, be the administrative, executive, and supervisory officer of SEOLS and shall be responsible for the efficient administration of SEOLS.

The EXECUTIVE DIRECTOR'S duties include, but are not limited to:

- Presenting policy matters requiring BOARD action to the THE BOARD.
- Planning, directing, coordinating and supervising all activities of SEOLS.
- Authorizing the expenditures of all funds, as budgeted and approved by THE BOARD, and having full responsibility for developing SEOLS program and for maintaining professional standards, always striving to attain the objectives of SEOLS.
- Working to enhance SEOLS' image and augment SEOLS funding.
- Appointing members to administrative and/or leadership teams based on the needs of the organization. These team members will act as advisors and work to seek solutions to operational issues and concerns.
- Appointing standing committees who work together to achieve goals as determined by the EXECUTIVE DIRECTOR.

It is understood that THE BOARD may add, delete, amend, or otherwise modify the duties and responsibilities of EXECUTIVE DIRECTOR at any time. The EXECUTIVE DIRECTOR agrees that he shall devote his full time, skill, labor and attention to his employment as EXECUTIVE DIRECTOR.

3. **At-Will Employee.** EXECUTIVE DIRECTOR is employed at the pleasure of THE BOARD and may be terminated at will by THE BOARD at any time with or without cause or a hearing or other termination process. Upon termination, EXECUTIVE DIRECTOR shall be paid four (4) months' base salary, subject to all lawful withholdings, as a lump-sum, one-time payment; and THE BOARD shall pay the EXECUTIVE DIRECTOR'S health insurance COBRA payments for six (6) months (collectively "severance benefits") (provided, however, if EXECUTIVE

DIRECTOR, in the sole judgment of the THE BOARD, is terminated for reasons involving fraud, illegal conduct or acts involving moral turpitude, then no severance benefits will be paid to the EXECUTIVE DIRECTOR).

4. Salary. For the performance and duties of the EXECUTIVE DIRECTOR the EXECUTIVE DIRECTOR shall be paid at an annual salary rate of ~~\$120,000~~ \$126,500 - \$130,000. Said salary is to be paid with payments being made on the usual payroll date of SEOLS. The annual base salary will be reviewed annually during the Performance Review Process set out in paragraph 5 below and may be modified by THE BOARD in accordance with its evaluation and assessment of EXECUTIVE DIRECTOR'S performance. EXECUTIVE DIRECTOR'S compensation shall be determined using this process and shall not be tied in any manner to salary adjustments given to other SEOLS employees at any time.

5. Performance Review. THE BOARD shall evaluate and assess, in writing, the performance of the EXECUTIVE DIRECTOR in May of each fiscal year during the term of this AGREEMENT. This Performance Review shall be reasonably related to the job duties of the EXECUTIVE DIRECTOR and the goals and objectives of THE BOARD for the fiscal year in question. The Chairperson of THE BOARD, or designee, shall provide the EXECUTIVE DIRECTOR with a written record of the findings of THE BOARD and shall provide a reasonable opportunity for the Employee to discuss his evaluation, in executive session, with THE BOARD. The review shall include recommendations as to areas of improvement in all instances where THE BOARD deems performance to be less than satisfactory.

6. Benefits

- A. Retirement. THE BOARD shall contribute ~~17~~ 18% of the EXECUTIVE DIRECTOR'S gross salary to the EXECUTIVE DIRECTOR'S company provided 401K retirement account with Empower Retirement.
- B. Vacation. Vacation leave for the EXECUTIVE DIRECTOR shall accrue at a rate of 160 hours per year (6.15 hours per pay period). Two Hundred Eighty (280) hours is the maximum amount of vacation leave the Executive Director may accumulate or be compensated for if unused when leaving SEOLS's employment. If the Executive Director reaches 280 hours of accrued vacation leave, additional leave will stop accruing until he brings his balance below this maximum.
- C. Sick Leave. Sick leave for the EXECUTIVE DIRECTOR shall be administered as per the personnel policies of SEOLS.
- D. Health Insurance. The EXECUTIVE DIRECTOR will be eligible to participate in the health insurance benefit provided by SEOLS on the same terms as other employees, wherein SEOLS pays the full premium for the employee for health, dental, and basic life insurance, but the employee is responsible for the premiums for a spouse or dependents. In lieu of health insurance benefits provided by SEOLS, the EXECUTIVE DIRECTOR may choose to receive half the amount of health insurance benefits as part of his salary.
- E. Bonus. THE BOARD agrees to pay the EXECUTIVE DIRECTOR a 1% performance bonus based on the value of his 2026 salary (\$120,000) for a total of ~~\$1,150~~ \$1,200 to be paid on the first pay period of July 2026.

7) **Outside Employment.** Executive Director agrees to remain in exclusive employment of THE BOARD until the AGREEMENT is terminated and he shall not work for any other employer earlier than the effective date of his resignation or the termination of this AGREEMENT. This provision shall not preclude occasional teaching, consulting or speaking engagements during Executive Director's time off, provided such activities do not interfere with his duties as Executive Director.

8. The EXECUTIVE DIRECTOR hereby agrees to obey and abide by all laws and statutes of the State of Oklahoma concerning SEOLS.

9. The EXECUTIVE DIRECTOR hereby agrees to make recommendations to THE BOARD concerning all major decisions pertaining to SEOLS as necessary to the efficient operation of the system or as required by the by-laws of said system and the Statutes of the State of Oklahoma.

10. The EXECUTIVE DIRECTOR hereby agrees that all funds pertaining to SEOLS will be used properly and in accordance with the by-laws and the Statutes of the State of Oklahoma. Any misuse of funds, in the discretion of THE BOARD, shall be grounds for termination.

11. The EXECUTIVE DIRECTOR shall attend and represent SEOLS at regional and national conferences as provided for in SEOLS' annual budget.

12. THE BOARD agrees to employ said EXECUTIVE DIRECTOR in accordance with this AGREEMENT. Both parties hereby agree to use good faith in discussing or interpreting any terms of this AGREEMENT or any other AGREEMENTs made by said parties.

13. This AGREEMENT shall commence on July 1, 2026 and shall continue until June 30, 2027. The AGREEMENT will automatically renew unless terminated by THE BOARD or EXECUTIVE DIRECTOR as stated herein.

14. It is the intention of the parties to this AGREEMENT that this AGREEMENT and the performance under this AGREEMENT, and all suits and special proceedings under this AGREEMENT, be construed in accordance with and under and pursuant to the laws of the State of Oklahoma in that, in any action, special proceeding or other proceeding that may be brought arising out of, in connection with, or by reason of this AGREEMENT, the laws of the State of Oklahoma shall be applicable and shall govern to the exclusion of the law of any other form. Any action, special proceeding or other proceeding that may be brought arising out of, in connection with, or by reason of this AGREEMENT shall be brought in the State of Oklahoma.

IN WITNESS WHEREOF, the undersigned parties have subscribed their names this 19th day of May, 2026.

Brent Shain
Chairman, Board of Trustees

MICHAEL HULL,
Executive Director

