



Michael Hull <michael.hull@seolibraries.com>

Open Records request: form and custodian, before I file

5 messages

brian@mcalester.net <brian@mcalester.net>

Fri, Sep 18, 2026 at 9:50 AM

To: michael.hull@seolibraries.com

Mr. Hull,

I'm preparing an Open Records Act request to the Southeast Oklahoma Library System about the Emerald ProjectCo / IREN project and the system's seat on the county's review committee. I couldn't find an open-records procedure in the Operating Policy Manual, so before I send it:

1. Does SEOLS have a request form I need to use?
2. Are you the records custodian, or should it go to someone else?
3. Can I file it by email?
4. Who keeps the Board of Trustees' minutes, so I can copy them?

Thank you,
Brian West
brian@mcalester.net

Michael Hull <michael.hull@seolibraries.com>

Fri, Sep 18, 2026 at 10:04 AM

To: brian@mcalester.net

Hi, Brian. Please find attached a copy of our open records policy that states our procedures for requesting documents. You will need to send a written request to me at the address below. Once received, I will coordinate with any staff needed to help obtain copies of the records. What few records we have on this topic should not take long to gather, so I'd anticipate that we could have things gathered pretty quickly.

Thank you.



Michael Hull
Executive Director

2820 N Main Street
McAlester, OK 74501
(918)426-0456
michael.hull@seolibraries.com
seolibraries.com

[Quoted text hidden]

 **SEOLS Open Records Policy.pdf**
231K

brian@mcalester.net <brian@mcalester.net>
To: Michael Hull <michael.hull@seolibraries.com>

Fri, Sep 18, 2026 at 10:26 AM

Please find attached, confirm this is accepted, or I can hand deliver it to you.

Thanks,
Brian

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<SEOLS Open Records Policy.pdf>

 **08-library-system.pdf**
67K

Michael Hull <michael.hull@seolibraries.com>
To: brian@mcalester.net

Fri, Sep 18, 2026 at 12:21 PM

Brian, our policy requires that it be either mailed or hand delivered to our office.

Thank you.

Michael Hull, Executive Director
Southeast Oklahoma Library System
seolibraries.com
918-426-0456
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brian@mcalester.net <brian@mcalester.net>
To: Michael Hull <michael.hull@seolibraries.com>

Fri, Sep 18, 2026 at 2:04 PM

Mr. Hull,

I emailed you my Open Records Act request earlier today. Your Open Records Policy, approved 25 March 2025, takes requests only by mail or in person, so I have also tried both:

- In person: I went to 2820 N. Main Street between 1:10 and 1:20 pm today. The doors were locked, and no one answered at 918-426-0456.
- By mail: it went by USPS Certified Mail with return receipt this afternoon, tracking 9214 8902 3589 0900 0044 7849 83 (<https://tools.usps.com/tracking/92148902358909000044784983>). It is the same letter, unchanged.

If you are willing to treat the emailed copy as received, a reply saying so would let the request start today rather than on delivery, and I will note that on the register.

As with every request I make, I have published the letter and a record of how it was filed at <https://petition.mcalester.net/records> (letter 08). The entries quote your policy and link a copy of it. They note that the headquarters has no posted hours, and record the certified mailing and its cost. They also say that the policy predates this project and applies to every requester. If I have described your policy or your office inaccurately, tell me and I will correct it. Anything you send is published as received.

It would help me, and anyone else making a request, to know the headquarters' office hours. I would also ask the Board to consider accepting requests by email, as Kiamichi Technology Centers does.

Thank you,
Brian West
brian@mcalester.net
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